

Terms of Reference

SUCCESS-FAP - SCALE UP CXCA ELIMINATION WITH SECONDARY PREVENTION STRATEGY FOCUS ASIA PACIFIC

Consultancy for thematic learning analyses and document collection in support to Expertise France MEAL

Requirements	
Duty station	Remote working; preferably based in the Philippines (Metro Manila or Iloilo Province), but candidates based elsewhere in Southeast Asia may also be considered. Availability for field travel to project locations in the Philippines and remote coordination with Expertise France and Myanmar counterparts is required.
Period	November 2026 to June 2027 Indicatively 40 to 55 working days over the period
Working languages	English, and ideally speaks and understands Filipino/Tagalog
Submission deadline	6 November 2026

1. Background

a. Expertise France presentation

Expertise France (EF) is France's public agency and interministerial actor in charge of international technical cooperation, the second-largest in Europe. As a subsidiary of Agence Française de Développement Group (AFD Group), it designs and implements projects that sustainably strengthen public policies in developing and emerging countries. Expertise France works in key areas of development: governance, security, climate change, health, education, and more. Alongside its partners, it contributes to achieving the Sustainable Development Goals (SDGs). Know-how in common.

b. Project background

To support WHO's 90-70-90 Cervical Cancer (CxCa) elimination targets and in line with its 2023-2027 Strategy, Unitaïd has launched the SUCCESS projects, which have allowed major progress in CxCa prevention.

The first phase of the SUCCESS project (December 2019 - September 2024) focused on introducing HPV testing and thermal ablation for precancerous lesion treatment through integrated models into the health systems. It was implemented by Jhpiego in Burkina Faso, Côte d'Ivoire, Guatemala and the Philippines and has demonstrated great success. The second phase (January 2024 - April 2026) focused on generating evidence for community based self-sampling and strengthening scaling up in the concerned countries, while fostering the impact of CxCa prevention in francophone African region and contributing to create synergies between the countries.

Building on these earlier phases, SUCCESS-FAP extends the initiative to the Asia-Pacific region, with implementation in the Philippines and Myanmar.

c. Project overview

The SUCCESS-FAP project aims to accelerate CxCa elimination in the Philippines and Myanmar by strengthening access to secondary prevention services, particularly for vulnerable women and women living in underserved and geographically isolated communities.

In the Philippines, the project supports community-based HPV self-sampling in Geographically Isolated and Disadvantaged Areas (GIDAs). In collaboration with the Department of Health (DoH) and the Cancer Warriors Foundation (CWF), it seeks to strengthen community engagement, patient navigation, referral pathways and access to appropriate follow-up and treatment services. The project also supports advocacy and engagement with local government units to facilitate the integration, scale-up and sustainable financing of cervical cancer prevention services.

In Myanmar, the project works with Medical Action Myanmar (MAM) to strengthen the integration of HPV testing and the test–triage–treat approach within primary healthcare services. Activities focus on improving access to screening and treatment, strengthening healthcare workers' capacities and addressing operational barriers to service delivery.

At the regional level, SUCCESS-FAP promotes knowledge exchange, policy dialogue and advocacy to support CxCa secondary prevention.

d. Rationale for the consultancy

As part of its commitments to Unitaïd, EF will consolidate and share learnings from SUCCESS-FAP implementation and relevant earlier SUCCESS phases, drawing primarily on available programme evidence and targeted complementary data collection where justified to contribute to Unitaïd's Learning Agenda on cervical cancer. This is not an independent impact evaluation. Findings must be proportionate to the available evidence and the implementation context.

EF has already initiated its contribution to the Learning Agenda, including methodological scoping, evidence identification and partner coordination. The consultant will join this ongoing process to support its implementation in close collaboration with the EF MEAL focal point.

2. Purposes of the learning exercise & model

a. Objectives and scope

The consultancy will contribute to Unitaïd's Learning Agenda through three thematic learning areas in the Philippines, addressed through two analytical products, and one documentation-based contribution covering the Philippines and Myanmar. The work will draw on SUCCESS-FAP implementation experience and relevant evidence from earlier SUCCESS interventions, and feed into the Consolidated Learning Report expected by June 2027.

The consultant will be responsible for completing the two named analytical products and the documentation-based contribution described below, in close collaboration with EF MEAL focal point.

Any additional technical support will be agreed with EF MEAL, subject to priorities and the available level of effort; it will not replace or compromise the core outputs.

Learning themes / topics	Learning deliverable	Purpose
Community engagement and screening uptake	Women's Community Health Workers' Perspectives on Community-Based Cervical Cancer Screening in the Philippines	Explore women's motivations, barriers and experiences regarding community-based cervical cancer screening, alongside community health workers' perspectives on community engagement, demand creation and screening uptake and draw lessons relevant to comparable settings
Implementation challenges and enablers to moving towards scale-up in the Philippines	Scale-up and Sustainable Financing in the Philippines: Enabling Conditions, Challenges and Lessons Learned	Identify context-specific enabling conditions, implementation challenges and factors facilitating or constraining domestic resource mobilisation in the Philippines
Enablers and bottlenecks in securing domestic financing		Draw lessons to inform future scale-up and sustainable financing strategies for cervical cancer secondary prevention services
Supply and delivery	Consolidate and map available evidence on procurement, access prices and thermal ablation device utilisation, with due consideration of data limitations (In the Philippines and Myanmar)	

Additional technical and analytical support

As needed and subject to availability within the agreed level of effort, the consultant may provide targeted support to other EF-led Learning Agenda activities, including data collection, processing, analysis, interpretation and preparation of technical materials for the regional dissemination workshop.

b. General methodology and scope of services

At inception, EF MEAL will define the key learning questions and expected scope in consultation with the consultant. The consultant will propose feasible methods, organise the work and take operational and analytical responsibility for assigned outputs. EF MEAL will remain closely involved in methodological discussions and interpretation, and will review and validate the outputs.

The consultant's responsibilities will include the following tasks, as relevant to each agreed output. The methodology may be adapted in consultation with EF MEAL to ensure the quality and feasibility of the expected products.

- **Evidence review and planning:** Review available programme evidence, identify gaps, propose accessible sources and prepare a realistic workplan for each assigned product.
- **Methodological design:** Develop or refine appropriate interview guides, sampling approaches, data collection tools and analytical frameworks in consultation with EF MEAL.
- **Evidence collection and partner coordination:** Independently arrange interviews, information requests and group workshops with relevant partners and stakeholders,

including remote exchanges with Myanmar counterparts where required. EF MEAL may participate in selected activities.

- **Data analysis and interpretation:** Organise and assess collected evidence, undertake appropriate qualitative and documentary analysis, triangulate sources, explain limitations and prepare complete drafts of the thematic learning products; and assess data limitations to avoid unsupported claims of representativeness or causality.
- **Review and finalisation:** Discuss emerging findings with EF MEAL, seek factual clarification from partners where necessary, address feedback and submit finalised products for EF MEAL validation.

3. Indicative calendar and financial arrangements

a. Indicative delivery calendar

The following indicative sequence situates the consultancy within the wider Learning Agenda, leading to the Consolidated Learning Report expected by June 2027.

Activities already initiated by EF are included for context.

Key milestones include an EF-led interim learning update in December 2026 to which the consultant will contribute with inputs and a regional dissemination workshop tentatively envisaged for February 2027 (date to be confirmed). The timing and content of dissemination will depend on sufficiently developed evidence, partner availability and approval of the proposed project extension.

* Relevant stakeholders at regional, national, subnational levels

**Following the regional workshop, EF will assess whether selected findings could be translated

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Data, documents & evidence collection										
Consolidate existing evidence and identify gaps										
Recruit learning specialist (Consultant)										
Targeted evidence generation										
Updated overview milestone										
Field mission										
Consolidate and validate findings										
Regional workshop & Dissemination to relevant stakeholders*										
Develop practical learning products (if relevant)**										
Final consolidation										
Final learning product & complementary products submission										

into short, practical learning products for wider regional and portfolio use. Their development will depend on the relevance, robustness and potential applicability of the available evidence.

b. Expected deliverables

The consultant will provide the following outputs, with their scope and format confirmed during inception:

- A concise inception note setting out the agreed learning questions, methods, evidence sources, workplan and division of responsibilities.

- Learning product 1: “Women's Community Health Workers' Perspectives on Community-Based Cervical Cancer Screening in the Philippines” — an analytical report presenting the study approach, findings, limitations and lessons learned.
- Learning product 2: “Scale-up and Sustainable Financing in the Philippines: Enabling Conditions, Challenges and Lessons Learned” — an analytical report presenting evidence, findings, limitations and practical lessons.
- Documentation-based contribution to Unitaids’s Supply & Delivery learning: a structured, source-referenced mapping of available procurement, pricing, product availability and relevant thermal ablation device utilisation information from the Philippines and Myanmar, without requiring a separate in-depth analytical report.
- The agreed interview guides, data collection tools, source lists and appropriately anonymised datasets or analytical materials produced under the assignment, in accordance with applicable data protection requirements.
- Concise presentation materials summarising findings from the consultant’s assigned work, for use in the regional dissemination workshop or other agreed learning exchanges, depending on the timing and maturity of results.
- Brief progress updates during weekly coordination meetings and a final handover of editable analytical products and supporting documentation.
- Additional outputs only where specifically agreed with EF MEAL and feasible within the contracted level of effort.
- A contribution to the Consolidated Learning Report, including the integration and synthesis of findings from the consultant's assigned work, as agreed with EF MEAL..
- For any approved field mission, provide the agreed mission planning inputs and a concise record of activities and findings, following EF procedures.

c. Indicative delivery milestones :

- Inception note: November 2026.
- Documentation-based contribution to Supply & Delivery learning: January 2027.
- Draft thematic learning products: April 2027.
- Final revised thematic learning products and supporting documentation: May 2027.

These milestones are indicative and will be confirmed at inception, taking into account the actual start date, partner availability, fieldwork arrangements and the agreed methodology. Any adjustments will be discussed and agreed with EF MEAL.

d. Working arrangements and responsibilities

The consultant will work in close collaboration with EF MEAL while retaining responsibility for the completion of assigned outputs.

- **Learning questions and work planning:** EF MEAL will define the questions to be answered and the expected scope. At inception, EF MEAL and the consultant will agree on feasible methods, evidence sources, division of responsibilities and sequencing, taking into account partner availability and access constraints.

- **Consultant-led implementation:** The consultant will organise partner meetings, conduct agreed data collection, undertake analysis and prepare and finalise the thematic products and the documentary contribution. Remote engagement with Myanmar partners will be undertaken by the consultant, with EF support where necessary.
- **Close technical collaboration:** EF MEAL will participate in methodological discussions, review emerging findings and contribute to interpretation and may join selected workshops / interviews or other activities. This involvement does not transfer responsibility for coordinating and completing the assigned outputs away from the consultant.
- **Partner engagement:** The consultant will follow up directly with implementing partners on agreed information requests. EF project staff will facilitate introductions, support escalation where necessary and provide technical input and factual verification.
- **Weekly coordination and additional support:** Weekly working meetings with EF MEAL will review progress, obstacles, emerging findings and priorities. Targeted support to other EF-led Learning Agenda activities, including technical preparation for the regional workshop, may be agreed within the available level of effort. EF retains responsibility for institutional approval and dissemination; material scope changes require prior agreement.

e. Level of effort

Approximately 40–55 working days are envisaged, subject to the consultant's proposed methodology, daily rate, travel needs and the agreed scope. The final level of effort will be confirmed at contracting.

One field mission in the Philippines may be organised alongside EF project staff, subject to confirmation of timing, location and budget. Interviews and other field activities will be scheduled to allow sufficient time for analysis before dissemination. The location, duration and dates are yet to be confirmed.

Applicants should be available **to work flexibly** throughout the assignment period, as working days may be distributed unevenly depending on project priorities, partner availability and fieldwork schedules.

The assignment will begin upon signature of the contract with Expertise France. An indicative schedule will be jointly agreed at inception and may be adjusted with EF approval in response to partner availability and implementation constraints.

f. Budget

The financial proposal must cover all consultant costs, including professional fees, applicable per diem and local or international travel required for the proposed methodology.

Costs for organising project activities or supporting participants may be budgeted and authorised separately by EF where applicable. Applicants should clearly distinguish such costs from consultant fees and travel costs.

In accordance with Decree No. 2006-781 and its implementing order of 6 October 2006, daily subsistence allowances (per diem) for official travel must comply with the rates established by the French Ministry of Economy and Finance (https://www.economie.gouv.fr/dgfip/mission_taux_chancellerie/frais).

4. Ethical safeguards, inclusion and data protection

The consultant will work with potentially vulnerable women and sensitive information related to CxCa prevention, HPV status, sexual and reproductive health, and care-seeking. The assignment must apply a participant-centred, trauma-informed and culturally sensitive approach.

- Use plain-language informed consent, voluntary participation, confidentiality, the right to decline questions and withdrawal procedures appropriate to the agreed protocol. Participation or non-participation must not affect access to services.
- Provide a choice of interviewer or a trusted chaperone where feasible.
- Ensure privacy for interviews; avoid exposing HPV status, HIV status or treatment history in community settings or through identifiable recruitment lists.
- Apply data minimisation, secure storage, controlled access, anonymisation / pseudonymisation and agreed retention/deletion procedures under EF and partner rules and applicable law.
- Avoid collecting identifiable clinical records or sensitive data before confirming the necessary authorisations, lawful basis and ethics/administrative approvals where applicable.
- Adapt interview language to participants' actual preferences.

5. Required qualifications and experience

The assignment is intended for an experienced, hands-on mid-level or senior consultant with strong applied qualitative research, programme learning and analytical writing skills, and the ability to manage assigned studies autonomously while collaborating closely with EF MEAL.

Women candidates are strongly encouraged to apply, given the sensitive nature of cervical cancer screening and the importance of creating a safe, confidential and culturally appropriate environment for interviews with women from vulnerable and underserved communities.

a. Essential

- Demonstrated hands-on experience in MEAL, applied programme learning or evaluation, combining quantitative and qualitative methods.
- Experience conducting or supervising ethical interviews or focus groups with women, including vulnerable or underserved populations.
- Ability to organise, quality-check and interpret programme evidence, including quantitative monitoring data where relevant; strong Excel skills.
- Strong facilitation skills and experience working collaboratively with NGOs, health workers, local authorities or government stakeholders.
- Understanding of confidentiality, informed consent, safeguarding and management of sensitive health data.
- Ability to work collaboratively, incorporate feedback and contribute to jointly developed analyses and learning products.
- Advanced spoken and written English, including the ability to facilitate sensitive conversations and prepare clear analytical notes.

- Experience in public health, sexual and reproductive health, cervical cancer prevention, community-based screening, health systems or sustainable financing.
- Ability to work flexibly and adapt to evolving priorities, partner availability and changes in the scheduling of project activities, while managing assigned tasks autonomously.

b. Desirable

- Based in the Philippines (preferably Metro Manila or Iloilo Province), with familiarity with the local context and project partners.
- Ability to speak Filipino/Tagalog or Hiligaynon is an additional advantage.
- Experience in geographically isolated and disadvantaged areas (GIDAs), with barangay health workers or with local government health financing.
- Familiarity with donor-funded programmes, Unitaïd learning priorities, procurement documentation or health financing analysis.
- Familiarity with statistical analysis software (e.g. Stata, R, SPSS or Python) would be an asset.

c. Application process

Applicants should submit the following documents by 6 November 2026:

- a CV highlighting relevant practical experience;
- a short technical note (maximum 2–3 pages) explaining the proposed approach to fill in the consultancy purposes;
- An itemised financial proposal specifying the proposed daily rate, estimated number of working days and travel costs, together with an indication of availability throughout the assignment period, including any known periods of unavailability;
- and one or two examples of relevant analytical or qualitative work, redacted as necessary.

Selection should assess methodological competence, ethical sensitivity, field feasibility, English fluency, collaborative working style, flexibility and availability throughout the assignment period and value for money.

A short interview may test how the applicant would jointly adapt an interview guide, handle sensitive consent and report uncertain findings. The final contracting modality, number of days, duty travel and reimbursement arrangements will be confirmed by EF.

6. Eligibility and exclusion criteria

Applicants who fall into any of the following situations are not eligible to submit an application or be awarded the contract:

- They are bankrupt, subject to bankruptcy, liquidation, judicial administration, arrangements with creditors, or cessation of business activities, or are in any analogous situation arising from similar proceedings under applicable national laws and regulations.
- They have been convicted, by a final judgment, of an offence affecting their professional integrity.

- They have been convicted, by a final judgment, of fraud within the meaning of Article 1 of the Convention on the Protection of the European Communities' Financial Interests; corruption as defined in Article 3 of the Council Act of 26 May 1997; participation in a criminal organisation as defined in Article 2 of Joint Action 98/733/JHA; or any other illegal activity detrimental to the financial interests of the European Union.