

TERMS OF REFERENCE

Project “Strengthening Food Safety, Food Defence, and Fraud Measures In the South East and Eastern Europe (SEEE) Region” – P114

Key Expert 2 – Legal and Law Enforcement

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| Titre interne | KE2 – Legal Expert - P114 |
| Type d’offre | Experts |
| Statut du candidat | Indépendant / Entrepreneur Individuel |
| Type de contrat | CPS |
| Thématique | Prévention, Réduction et adaptation aux risques naturels, accidentels et malveillants |
| Zone géographique de la mission | Europe continentale |
| Pays principal de la mission | NA |
| Date limite de réponse | 26/04/2026 |
| Titre externe | Key Expert - Legal and Law Enforcement – Project “Strengthening Food Safety, Food Defence, and Fraud Measures in the South East and Eastern Europe (SEEE) Region” |

Important notice: This position is part of a proposal submitted in response to a European Union call for tenders. At this stage, the project is not yet confirmed and remains subject to contract award.

Assignment Description

Under the responsibility of Expertise France and the Project team Leader, the Legal and Law Enforcement Expert will contribute to the strengthening of legal and regulatory frameworks related to food safety, food defence, and food fraud in the SEEE region.

The expert will support the analysis of existing national legislation, identify gaps in comparison with EU and international standards, and provide recommendations to enhance regulatory and enforcement systems. He/she will contribute to the development and revision of legal documents, policies, and practical guidelines, ensuring their alignment with international best practices.

The Expert will also facilitate collaboration with national authorities and relevant stakeholders, support the organisation of consultations and workshops, and contribute to building capacities in legal and enforcement aspects of food safety and fraud prevention.

Overall, the Expert will ensure that project activities contribute to more coherent, effective, and enforceable legal frameworks at national and regional levels.

The Expert will be engaged throughout the entire project implementation period (indicatively 36 months), on a part-time, intermittent basis. The assignment shall be primarily home-based. Regular travel to the countries of implementation will be required throughout the duration of the project.

The project, titled “Strengthening Food Safety, Food Defence, and Food Fraud Measures in the South East and Eastern Europe (SEEE) Region”, aims to:

- Strengthen legal, technical, and operational capacities in food safety, food defence, and food fraud
- Enhance national and regional preparedness to prevent, detect, and respond to food-related risks
- Improve end-to-end food safety control systems across the supply chain
- Foster regional cooperation and information exchange mechanisms

The project is implemented under the **EU CBRN Centres of Excellence Initiative**, addressing threats to public health, security, and regional stability.

It will be implemented and structured in two phases:

Phase 1: Analysis

- Legal frameworks
- Technical and operational capacities
- Regional cooperation mechanisms

Phase 2: Capacity building

- Training programmes (including Train-the-Trainers)
- Development of plans (Food Defence and Food Fraud)
- Table-top and simulation exercises

The project covers 10 Partner Countries in the SEEE region and involves a wide range of stakeholders, including:

- National authorities (food safety, veterinary, phytosanitary, customs, law enforcement)
- Laboratories and technical institutions
- Regional and international organisations
- Private sector actors in the agri-food chain

The project is characterised by:

- A multi-country and multi-stakeholder environment
- A high level of technical and institutional complexity
- Strong requirements in terms of coordination, communication, and flexibility

Required Profile

Qualifications and Skills

Qualifications and skills:

- University degree or equivalent in the field of administrative law, international law, environmental law, or other law areas related to the project topic;
- Very good knowledge of the international, European, and other regional regulations related to food safety, defence, and fraud;
- Fluency in English is mandatory (both written and spoken) - Ability to speak one of the official languages of one or more SEEE countries is an asset;
- Ability to monitor the progress of contract-related activities and reporting;

- Ability to communicate at all levels and facilitate exchanges among people of different cultures and backgrounds;
- Experience in developing guidelines is mandatory.

General professional experience:

- At least 10-year professional experience in the area of legislation;
- Proven track record of working with governmental and/or international and regional institutions.

Specific professional experience:

- Knowledge of European and International requirements (directives, regulations, guidelines, safety practices, and security regulations, etc.) covering the scope of food safety, defence, and fraud. Previous experience in a related International, European, or other regional regulation/control institution is an asset;
- Relevant experience in an SEEE region is an asset

1. Application procedure:

All applications must include the following:

- CV ;
- Cover letter ;
- At least two professional references (including contact details);
- Proof of previous experience in similar assignments (e.g. list of projects or portfolio);
- Availability date;