**TERMS OF REFERENCE**

**STRENGHTENING CIVIL PROTECTION CAPACITIES IN JORDAN – PHASE 2**

Short-Term Expert - Project Identification - Civil Protection

*International Expert*

**Position:** Short-Term Position - Project Identification - Civil Protection (International Expert)

**Country or Region:** Jordan – Mainly Amman.

**Duration of the contract:**

* Civil Protection | Approx. 35 working days from November 2024 to January 2025

# PROJECT DESCRIPTION

Since 2019, the Government of Jordan (GoJ) and the Agence Française de Développement (AFD) Group have been collaborating to enhance Civil Protection and strengthen Disaster Risk Reduction (DRR) capacities in Jordan. AFD's support was structured around a €5 million grant aimed at financing the "Strengthening Civil Protection and Relief Capacities in Jordan – Phase 1" project. This project was divided into two components: a €1.5 million technical assistance segment, implemented by Expertise France and now completed, and a €3.5 million allocation directly managed by the GoJ for the procurement of vehicles and equipment, with deliveries expected by the end of 2023. The technical assistance provided by Expertise France concluded on June 30, 2023.

In response to a request from the Jordan Civil Defense (JCD) to sustain the partnership and further reinforce the outcomes and impact of the "Strengthening Civil Protection and Relief Capacities in Jordan" project, AFD and the French authorities have agreed to provide additional support through a new technical assistance package. This extension will be financed through the Fund for Technical Expertise and Exchanges (FEXTE).

Building on the successes of the previous project, the current technical assistance, implemented by Expertise France, will be carried out over a 15-month period in close collaboration with the Government of Jordan (GoJ).

A key objective of this project is the identification and design of a broader, three-year program to further bolster France’s support for Civil Protection/Disaster Risk Reduction in Jordan. This component will be developed in close coordination with AFD and the French Embassy, ensuring alignment with both Jordanian needs and French strategic priorities.

# JOB DESCRIPTION

* 1. **General Objectives**

These Terms of Reference aim to support the development of an investment program focused on Disaster Risk Reduction (DRR), including Civil Protection and a specific approach regarding refugees, which could be financed by donors (such as Agence Française de Développement).

To this end, two areas of expertise will be mobilized: (i) one focused on civil protection, and (ii) the other specifically on disaster risk reduction. These Terms of Reference (ToR) pertain to the civil protection expertise.

* 1. **Sub-objectives**

Two actions will be undertaken:

* **Support to the Planning Department (PSD)**: PSD, through its Planning Department, plays a pivotal role in shaping national strategies for civil protection and public security. As Jordan faces growing challenges—particularly in DRR and the management of refugee-related issues—this activity will strengthen the PSD's strategic planning capacity to develop a comprehensive investment program addressing short, medium, and long-term priorities.
* **Dialogue with other Stakeholders**: Collaborating with entities such as NCSCM, MoI, etc., to broaden the scope of the investment program.
  1. **Responsibilities and Tasks**

##### **Support the Development of an Investment Program for Civil Protection (PSD) | approx : 20 days**

* **Situation Analysis and Needs Assessment**: Conduct a detailed review of current strategies, action plans, and policies related to civil protection and refugee management in Jordan | *former project reports, external mid-term review from the previous project, external final evaluation from the previous project, third-parties documents*
* **Support the Development of an Investment Plan**: Formulate a structured investment plan for short, medium, and long-term priorities, ensuring it is aligned with the PSD’s overall objectives and national strategies.
* **Risk Mitigation and Resilience Building**: Ensure that the investment plan incorporates measures for reducing vulnerabilities and increasing resilience to disasters, particularly in areas affected by the refugee presence.

##### I**dentification of a Donor-Fundable Portfolio of Activities | approx : 10 days**

* **Stakeholder Consultations**: Engage with NCNSM, MoI, and other key national stakeholders to identify civil protection initiatives with a strong link with refugee-related priorities.
* **Mapping Funding Opportunities**: Identify and analyze relevant donor funding opportunities (e.g., EU, UN, USAID, World Bank) with a strong link with refugee-related priorities
* **Development of Project Proposals**: Create a portfolio of fundable activities, including concept notes for projects addressing civil protection including refugee-related challenges.
* **Leverage Partnerships**: Identify potential partnerships and synergies between the PSD, international organizations, and national actors that can enhance the impact of proposed projects.

##### **Dialogue between the 2 experts (i) DRR and (ii) Civil Protection | approx : 5 days**

Expertise France will facilitate a structured and in-depth dialogue between the two experts, respectively in (i) Disaster Risk Reduction and (ii) Civil Protection. This collaboration aims to harmonize perspectives and foster the exchange of expertise in order to jointly develop the deliverable titled "Portfolio of Fundable Projects." This document, which will serve as a strategic reference, will be divided into two distinct sections: one focusing specifically on initiatives related to DRR, and the other on projects dedicated to Civil Protection, both with a strong emphasis on refugee issues. The objective will be to ensure a coherent and integrated approach while maximizing the impact of the identified projects.

* 1. **Deliverables**

1. **Needs Assessment and Diagnostic Report**: A comprehensive assessment of the PSD’s current civil protection including refugee-related challenges.
2. **Draft of an Investment Program with/for PSD**: A structured investment plan addressing short, medium, and long-term priorities in civil protection and refugee management considerations.
3. **Portfolio of Fundable Projects in Civil Protection**: A portfolio of concept notes for donor-funded projects, focusing on civil protection with a strong link with refugee-related priorities.
4. **Final Mission Report**: A final report summarizing the mission’s outcomes, including recommendations for program implementation, donor engagement, and strategic partnerships.

# Qualifications and skills

* **Educational Background**: Bachelor’s or Master’s degree (or equivalent) in a relevant field such as Disaster Management, Emergency Response, Public Administration, International Development, or a related discipline.
* **Expertise in Civil Protection Issues**: In-depth knowledge of civil protection issue, including prevention, preparedness, response, and recovery, with practical experience in applying these principles.
* **Stakeholder Engagement & Communication**: Proven ability to engage effectively with diverse stakeholders, including government agencies, donors, and local communities.
* **Regional Risk and Response Knowledge**: Familiarity with the specific natural risks (hazard, exposure, and vulnerability) in the Middle East region, including an understanding of existing tools, frameworks, and institutional capacities.
* **Regional Experience**: Prior experience working in or with organizations in the Middle East, with an understanding of the socio-political and cultural dynamics
* **Reporting and Analytical Skills**: Excellent report writing and analytical skills in English, with the ability to produce clear, and actionable recommendations and documentation.
* **Language Proficiency**: Fluent in both spoken and written English. Fluency in Arabic is desirable and considered an asset for the role.

# Professional Experience

* **Experience in Civil Protection and Crisis Management**: A minimum of 10 years of professional experience in civil protection, crisis management, or disaster management.
* **Expertise in Response Mechanism Development**: Demonstrated experience in designing, developing, and implementing effective response mechanisms and contingency plans for various types of disasters and emergencies.
* **Experience in International Cooperation Projects**: Proven experience managing and executing international cooperation or institutional projects, particularly those related to civil protection or crisis response.
* **Proficient Planning Skills**: Strong skills in planning and organizing activities, with a focus on delivering results within established timelines and resource constraints.

# Application Procedure

Interested candidates are invited to submit their applications directly through the Expertise France application platform. All applications should include the following documents:

* **Curriculum Vitae**: A detailed CV outlining relevant qualifications, experience, and skills.
* **A technical and financial offer**
* **2 References**

# Contact Information

For any inquiries or additional information, please contact:

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