Gender Mainstreaming Expert

Strengthening Food Safety, Food Defence, and Fraud Measures in the South East and Eastern Europe (SEEE) Region

Expertise France leads Project 114, funded by the European Union under its Chemical, Biological, Radiological and Nuclear (CBRN) Centres of Excellence Initiative. The project helps partner country institutions strengthen food safety, food defence and food fraud prevention.

Position One Non-Key Expert covering the ten partner countries.

Partner countries Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Georgia, Moldova, Montenegro, North Macedonia, Serbia and Ukraine.

Indicative input 31 working days over the project duration. The baseline report and action plan are due during inception (WP0).

Purpose of the assignment

Help the project team integrate gender equality into its work with partner institutions and meet its Gender Marker 1 objective. Work with the Expertise France project team and the Team Leader.

Main tasks and deliverables

- **Prepare a Gender Baseline Assessment Report during WP0 (13 days).** Allocate 3 days to a brief review of existing project materials and preparation of the consultation tools, and 10 days to consultations, analysis and reporting. Use a short questionnaire and targeted interviews with Short-Term Local Experts (STLs) and National Focal Points (NFPs) as the main sources of evidence. Ask for concrete examples of how local practices and social norms can affect who is invited to, attends and contributes to food safety training, workshops and expert networks. Identify practical barriers and approaches that have helped address them. Summarise the findings in a concise regional report and propose adjustments to inform the Gender Mainstreaming Strategy and Action Plan.
- **Develop a Gender Mainstreaming Strategy and Action Plan during WP0 (5 days).** Use the baseline findings to propose practical measures, assign responsibilities, set a timetable and define a small set of indicators, including for participation in training, workshops and expert networks.
- **Prepare and facilitate two short regional awareness-raising sessions (9 days).** Tailor the sessions to the project's technical and legal experts, National Focal Points and project team. Use practical examples from P114, such as identifying barriers to participation in workshops, designing consultations that capture different perspectives, and tracking participation using sex-disaggregated data. Integrate the sessions into planned project activities where feasible.
- **Contribute to project reports and take part in coordination meetings (4 days).** Review progress against the agreed indicators at selected milestones, advise the project team on adjustments and document findings and lessons for project reporting.

Candidate profile and application

Qualifications and experience

- Advanced degree in gender studies, social sciences, international development, evaluation or a related field.
- Demonstrated experience delivering gender assessments and practical action plans for international cooperation projects. Experience with EU-funded or technical cooperation projects is an asset.
- Strong written and spoken English. Experience in the region or with public institutions is an asset.

Working arrangements

Agree the work schedule with Expertise France and the Team Leader. The inception phase is the priority for the baseline and action plan. Schedule the remaining inputs around selected project milestones.

Experts must declare any actual or potential conflicts of interest and handle non-public information confidentially.

How to apply

Submit a CV and a cover letter in English. Expertise France will assess applications against the stated criteria and record the selection. Appointment is subject to approval by the EU contracting authority before work begins.