

Job Title: Key Expert 1 - Women's leadership and participation in political and public spheres – WE HUB project

Duty station: Beirut, Lebanon (EF office)

Duration of assignment: 41 months, starting as soon as possible (February 2024)

Type of contract: Work contract (wage portage)

1. INTRODUCTION

Expertise France (EF) is a public agency created on 1st January 2015 and merging 6 French public agencies under the supervision of the French Ministries of Foreign Affairs and Economy and Finance with a strong inter-ministerial vocation. EF offers programme engineering and technical assistance by developing and implementing international cooperation actions worldwide. EF operates in various fields of development and institutional cooperation including safety and security reform, post-crisis/ stability, public health, human rights, strengthening of institutions and NGOs and governance. Carrying out large-scale, multi-stakeholder programmes, EF can ensure the cooperation between individuals, teams and institutions with very different statuses, cultures and specialties. Besides, EF has acquired a sound experience in administrative and financial management of large-scale international programmes.

2. CONTEXT & PROJECT BACKGROUND

The 2021 Joint Communication on a “Renewed partnership with the Southern Neighborhood - A new Agenda for the Mediterranean” underlines the importance to give special attention to the promotion of the role of women in society and the economy as part of a renewed commitment to the rule of law, human and fundamental rights, equality, democracy and good governance. In line with EU external and internal policy areas set under the Gender Action Plan (GAP) III which scales up the EU contribution to reach SDG 52 in all EU internal and external policy areas and across the 2030 Agenda, the European Commission has adopted in 2022 the Action “**Women Empowerment Hub in Lebanon (WE HUB)**” financed under the Neighborhood, Development and International Cooperation Instrument (NDICI-Global Europe).

The overall objective of the action, with a budget of EUR 6,000,000, is to promote the advancement and empowerment of women for effective realisation of gender equality. The **specific objectives** of the project are:

SO1. Increase women's leadership and participation in political and public sphere;

SO2. Foster an enabling environment for better engagement of women in the workforce;

SO3. Enhance key legislative reform and measures that protect women from all forms of violence.

The **expected results** of the action are as follows:

Under SO1:

- Women feel more empowered to engage in political life;
- Women are more visible in public space. They gain competencies, networks, confidence and legitimacy
- Policy dialogue at national level is enhanced and the political and legislative framework is more compliant with gender equality

Under SO2:

- Women and civil society are better equipped to address discriminatory social norms and gender stereotypes.
- Policies stemming from evidence-based information and recommendations to combat gender discrimination and inequalities are adopted by different stakeholders on a systemic level.

- More women can access employment and entrepreneurship opportunities, in non-traditional and unconventional sectors

Under SO3:

- Actors in the line of protection offer better services to VGB-survivor and their coordination with NGOs is enhanced;
- The access to justice of GBV survivors is enhanced;
- The existing legal framework for protection of women from violence is more enforced;

WE-HUB Project will be implemented by Expertise France and GIZ, as follows:

Expertise France will be in charge of components 1 and 3 and responsible for the overall coordination of the project and donor reporting. GIZ will be in charge of component 2.

The activities planned under Component 1 / SO1 are the following:

- 1.1. Awareness campaign about the positive contribution of women and youth in the public and political spheres;
- 1.2. Capacity reinforcement and financing of local projects for common good, implemented by women/youth organizations and in partnership with municipalities.
- 1.3. Capitalization and communication about successful local development projects outlining the leading role played by women and youth
- 1.4. Coordination and coalition building activities for reform and lifting reservation on CEDAW articles governing women's rights (with a focus on personal status)
- 1.5. Data collection, evidence-based information, publication and recommendations to policymakers produced by the LNGO and in coordination with the feminist NGO platform

2. JOB DESCRIPTION / ASSIGNMENT

Position's Overall Objective and reporting lines

The Key Expert 1 is responsible of the implementation of all the activities of **Component 1 "Women's leadership and participation in political and public sphere"** under the supervision of the Project Leader.

The Key Expert will be part of a team composed as follows:

- On the field: Project Manager, Key expert 3 (gender-based violence policies), grants officer, MEAL officer and will work in close relation with the staff of EF office in Beirut.
- Headquarters level: project officer and project assistant.

The main responsibilities of Key Expert 1 are (but are not limited to) :

- Ensuring the planification, correct implementation and the monitoring of all activities under Component 1, under the supervision of the Project Manager;
- Together with the Grants Officer, writing the Call for projects rules for the grantee in charge of activity 1.2 and assessing the proposals;
- Animating a multi-actor policy-dialogue in favour of gender equality: conducting a mapping of main actors and allies, identifying main topics of discussion (according to the baseline study), organizing roundtables...;
- According to the budget of the project, monitoring the financial execution of activities, reporting over/underspending and proposing corrective measures together with the Grants Officer and the Project Manager;
- Reinforcing and supporting the Lebanese National Gender Observatory : accordingly to the needs assessment, deploying, coordinating and following-up the short-term expertise;
- Writing the terms of reference of the short-term experts and service providers working on the activities of this Component;
- Supervising and coordinating the work of the short-term experts, service providers and grantees mobilized under Component 1 and ensuring the quality of their deliverables;

- Ensuring data collection of activities implemented under Component 1, in close coordination with the MEAL officer ;
- Ensuring, under the supervision of the Project manager, the global coherence of component 1 with the whole WE HUB project;
- Contributing to the visibility and communication activities regarding component 1;
- Carrying out any other activity directly related to those mentioned above and component 1 of the WE-HUB project.
- Providing expertise and support both to the field and headquarters team (Gender Equality Unit) as per the need : contributing to the draft of concept notes regarding gender equality issues in Lebanon, identifying project opportunities, etc.

3. TECHNICAL SKILLS, EXPERIENCE & KNOWLEDGE

- Master's degree in Political or social science, international development, gender studies or any related topic ;
- A minimum of 7 years proven experience in gender equality issues, or supporting civil society and institutional actors working on gender equality;
- Very good knowledge of Lebanese legislative framework related to gender equality (personal status, nationality laws), stakeholders, institutional reforms formulation and decision making processes ;
- An excellent understanding of the Lebanese context regarding gender equality and mainly women's political engagement;
- Proven ability to cooperate and negotiate with local and institutional partners as well as government representatives and CSOs.
- Good command of programme and project management life cycle including strategic planning, development, management, monitoring and evaluation. Experience in the management of integrated multisector projects would be an asset.
- A previous experience working with the Lebanese National Gender Observatory is a great asset;
- A previous experience working on EU funded projects is an asset;
- Excellent communication skills ability to adapt to a diverse multicultural environment;
- Excellent command of English (oral and written) and Arabic. French would be an asset;

Additional skills required:

- Excellent expression and diplomatic skills.
- Capacity to promote team work and coordinate/communicate with project's partners and external stakeholders
- Capacity to handle pressure and adapt to changing situations and contexts.