

CALL FOR CVS FOR FRAMEWORK AGREEMENT International and National Experts Roster

Provision of Short to Medium Term Consultancy Services for the EU-funded Project *“Support to Justice Sector Reforms and Digitalization in Ukraine” (Pravo-Justice II)*

I. PROJECT

The **Support to Justice Sector Reforms and Digitalization in Ukraine (Pravo-Justice) project**, implemented by Expertise France (EF) with funding from the European Union, accompanies Ukrainian authorities in the process of comprehensive justice sector reform, in line with the EU-Ukraine Association Agreement and European standards and comparative best practices. Since 2017, the Project has supported an ambitious sectoral reform agenda, which includes justice sector policy development, steering and coordination (Component 1), judiciary reform (Component 2), property rights protection, private legal professions development and reform of penitentiary and probation systems (Component 3), and digitization and digitalization of justice-related business processes (Component 4).

In the context of the Project’s extension (Phase II) through May 2023, Expertise France seeks international and national (Ukrainian) consultants with a particular expertise related to:

Component 1 – Justice Sector Policy Development, Steering and Coordination

II. CONTEXT

The **overall goal(s) of Component 1 and objectives of its expert assignments** are concerned with ensuring sustainability of justice sector policy steering in Ukraine, furnishing it with coherent, sustainable and evidence-based strategic planning, regulatory instruments and means, and improving its inclusiveness in terms of regional and civil society engagement.

The key activities envisaged by the Project workplan for Component 1 include: development of relevant strategies, other policy instruments and support to their implementation, introduction of monitoring tools and coherent, inclusive policy steering mechanism(s); enhancement of institutional strategic planning and coordination frameworks and capacities; improvement of procedural legislation and evidence-based monitoring/review system; boosting regional and CSOs’ contribution to the central-level justice sector policy cycle.

III. CONTRACTING MODALITY

Successful candidates will be engaged under framework contracts for the duration of the Project (July 2021 – June 2023), with a maximum contract value to be determined at the contracting stage following a determination of the candidate’s expertise in relation to the project’s needs and the number of workplan activities he/she may be eligible to provide services under. The overall contract value is a ceiling, and as such payment of the full value of the contract is not binding. Expertise France retains the right not to request expert assistance under the framework contract.

Services are engaged only under specific mission Task Orders, which are approved by Expertise France and countersigned by the Expert. Approved and signed Task Orders are subsequently annexed to the Expert's framework contract.

Payment for services is based on one or more lump sum posts for specific deliverables and/or inputs, to be specified under mission Task Orders. All deliverables will be thoroughly reviewed by the Team Leader and Component Lead prior to submission to the Expertise France Project Manager for final approval and payment. Payment to the Expert is due only after final completion of the deliverable and full review and approval by Expertise France.

IV. APPLICATION INSTRUCTIONS & SELECTION PROCESS

Applications must be submitted via Expertise France's recruitment portal. Applications will not be accepted by any other means.

The application package must contain the following elements:

- I. Candidate Form for Individual Expertise duly completed and signed, in which he/she is required to:
 - a. List the areas of expertise and specific workstreams for which they would like to be considered;
 - b. Specifically address and respond to the minimum and additional qualifications under each workstream he/she applies for and outline the understanding of the assignment
 - c. Mention the approximate availability of the expert (measured in indicative number of working days available per month);
 - d. For international experts – indicate whether he/she is available for travel to Ukraine (mainly Kyiv).
- II. Declaration of Honor On Exclusion Criteria And Absence Of Conflict Of Interest (duly completed and signed);
- III. CV according to attached template
- IV. Third Party Identification Form duly completed and signed
- V. All documents proving compliance with Expertise France's below-mentioned eligibility requirements

Eligibility requirements

In addition to above minimal qualifications required for each of the workstreams, the candidates shall:

- Be either a natural person, or a duly registered company under sole proprietorship of a natural person. If an applicant is a company, its staff/experts engaged for the purposes of the present call shall comply with the minimal qualification requirements;
- Be duly registered as a taxpayer in their country of residence and be responsible for their own taxes. For individual national experts, registration as a private entrepreneur or a self-employed person in Ukraine is required.

Candidate selection

Evaluation and selection of Experts is carried out in two stages:

Stage I: Minimum qualifications screening. Prior to detailed evaluation, all applications will be thoroughly screened against the below shortlisting criteria (minimum qualification requirements) to determine whether they are eligible for further evaluation. Due to the high volume of applications, meeting the minimum qualifications does not automatically mean advancement to Stage II.

Stage II: Evaluation of technical proposals. Short-listed candidates will then be invited to an interview or invited to submit a technical note based on the specific terms of reference for the workstream. Technical knowledge and skills will be evaluated on the basis of the interview or technical note submitted, in accordance with the scoring scheme under Knowledge and Skills.

The candidate achieving the highest cumulative score for the Technical Evaluation will be recommended by the Evaluation Committee for contracting. Other candidates who are highly qualified but not selected for contracting at this stage may be kept on a roster for specific assignments at a later date.

V. EXPERT VACANCIES

There are 23 roster positions foreseen under this framework call for CVs. More specific mission descriptions can be found in annex.

- 1) WORKSTREAM # 1. (1 INTERNATIONAL EXPERT)**
JUSTICE SECTOR POLICY STEERING AND COORDINATION, STRATEGIC PLANNING AND SUPPORT TO PROSECUTION SYSTEM REFORM
- 2) WORKSTREAM # 2. (1 NATIONAL EXPERT)**
JUSTICE SECTOR POLICY STEERING AND COORDINATION, SUPPORT TO THE LEGAL REFORM COMMISSION AND ITS WORKING GROUPS
- 3) WORKSTREAM # 3 (1 NATIONAL EXPERT)**
PROSECUTION SYSTEM REFORM, CRIMINAL JUSTICE POLICY DEVELOPMENT, PERFORMANCE MANAGEMENT OF LAW-ENFORCEMENT INSTITUTIONS
- 4) WORKSTREAM # 4: (1 NATIONAL EXPERT)**
ADVANCEMENT OF THE GOVERNMENT-LED DONOR COORDINATION MECHANISM AND ITS JUSTICE SECTOR WORKING-GROUP
- 5) WORKSTREAM # 5: (1 INTERNATIONAL EXPERT)**
IMPROVEMENT OF CIVIL AND COMMERCIAL PROCEDURAL LEGISLATION
- WORKSTREAM # 5: (2 NATIONAL EXPERTS)**
IMPROVEMENT OF CIVIL AND COMMERCIAL PROCEDURAL LEGISLATION
- 6) WORKSTREAM #6. (1 INTERNATIONAL EXPERT)**

DEVELOPMENT OF MEDIATION AND ALTERNATIVE DISPUTE RESOLUTION

WORKSTREAM #6: (3 NATIONAL EXPERTS)

DEVELOPMENT OF MEDIATION AND ALTERNATIVE DISPUTE RESOLUTION

7) WORKSTREAM #7: (1 NATIONAL EXPERTS)

DEVELOPMENT OF MEDIATION AND ADR - COMMUNICATION SUPPORT

8) WORKSTREAM #8: (1 INTERNATIONAL EXPERT)

TRAININGS FOR JUDGES ON ADMINISTRATIVE DISCRETION

WORKSTREAM #8: (2 NATIONAL EXPERTS)

TRAININGS FOR JUDGES ON ADMINISTRATIVE DISCRETION

9) WORKSTREAM #9: (2 NATIONAL EXPERTS)

IMPROVEMENT OF ADMINISTRATIVE PROCEDURE AND RELEVANT COURT
PROCEEDINGS

10) WORKSTREAM #10: (6 NATIONAL EXPERTS)

COORDINATION OF AND SUPPORT TO REGIONAL JUSTICE REFORM COUNCILS

WORKSTREAM # 1. (INTERNATIONAL EXPERT) JUSTICE SECTOR POLICY STEERING AND COORDINATION, STRATEGIC PLANNING AND SUPPORT TO PROSECUTION SYSTEM REFORM

Indicative Services. The following indicative services are required from the Expert:

- Support the development of the justice sector/targeted thematic strategies, action plans and other policy instruments;
- Provide strategic advice and institutional support to the Legal Reform Commission and its working groups in, among other things, implementation of the Strategy of Development of the Justice System and Constitutional Proceedings for 2021-2023, design and introduction of the relevant coordination and monitoring tools;
- Provide strategic advice and institutional support to the Office of the Prosecutor General (OPG) in further reforming the prosecution system, implementation of the Strategy of Development of the Public Prosecution Office for 2021-23 and the relevant Action Plan, support to and coordination of selection of external candidates and other career development procedures;
- Provide support to the Ministry of Justice of Ukraine in further strengthening the Justice Sector Working Group (and its six thematic sub-groups) of the Government-led Donor Coordination Mechanism design and supporting the operation of the relevant online coordination tool(s);
- Support civil society engagement in the processes of justice sector policy development, monitoring and coordination;
- Contribute to capacity building of justice sector institutions in strategic planning and coordination, development and further advancement of mechanisms and tools.

Mission format.

Primarily homebased. Frequent travel to Ukraine will be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Bachelor's degree in law, political science, or a similar field
- II. Experience: At least 10 years of experience (including international consultancy) in the reform of the justice sector, overall or thematic policy steering at the central (national) level, capacity building of justice sector institutions with regard to the justice sector reform.
- III. Language: Fluency in written and spoken English.

Technical Evaluation Criteria (Desk review and/or Interview based)

Education	15 to 20 points
Bachelor's degree in law, political science or a similar field (15 points)	
Master's degree or PhD in one of the above fields (additional 5 points)	

<p>Experience</p> <p>At least 10 years of experience in the reform of the justice sector, overall or thematic policy steering at the central (national) level, capacity building of justice sector institutions with regard to the justice sector reform (25 points)</p> <p>At least 5 years of experience in public prosecution reform, including experience in the application of international standards on career-development, selection and attestation of candidates (additional 10 points)</p> <p>Experience in development of donor or other multi-stakeholder coordination mechanisms (additional 5 points)</p> <p>Experience in civil society engagement in the public administration or justice sector reform (additional 5 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	<p>25 to 50 points</p>
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Professional proficiency in Russian and/or Ukrainian language (3 points)</p>	<p>3 to 30 points</p>
<p style="text-align: right;">Maximum obtainable points</p>	<p>100 points</p>

WORKSTREAM # 2 (NATIONAL EXPERT) SUPPORT TO THE LEGAL REFORM COMMISSION AND ITS WORKING GROUPS

Indicative Services. The following indicative services are required from the Expert:

- Support the Legal Reform Commission (its working groups) in developing the capacity of its legal secretary, and in implementation of the Strategy of the Development of the Justice System and Constitutional Proceedings for 2021-2023, design and introduction of coordination and monitoring tools;
- Ensure civil society engagement in activities of the Legal Reform Commission and its working groups, and in monitoring the relevant policy cycle;
- Support development of justice sector / targeted thematic strategies, action plans and other policy instruments;
- Contribute to capacity building of the LRC in strategic planning and coordination, development and boosting of the relevant mechanisms and tools.

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Bachelor's degree in law, political science, or a similar field.
- II. Experience: At least 7 years of experience in the justice sector or institutional reform
- III. Language: Fluency in Ukrainian, combined with at least limited working proficiency in English.

Technical Evaluation Criteria (Desk review and/or Interview based)

<p>Education</p> <p>Bachelor's degree in law, political science or a similar field (15 points)</p> <p>Master's degree or PhD in one of the above fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in the justice sector or institutional reform (25 points)</p> <p>Significant experience in development or implementation of justice sector / institutional or thematic strategies, action plans and other policy instruments (15 points)</p> <p>Experience working with/for civil society organisations in the public administration or the justice sector reform (5 points)</p>	<p>25 to 50 points</p>



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<p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Full professional proficiency in written and spoken English (3 points)</p>	<p>3 to 30 points</p>
<p>Maximum obtainable points</p>	<p>100 points</p>

WORKSTREAM # 3 (NATIONAL EXPERT) PROSECUTION SYSTEM REFORM, CRIMINAL JUSTICE POLICY DEVELOPMENT, PERFORMANCE MANAGEMENT OF LAW-ENFORCEMENT INSTITUTIONS

Indicative Services. The following indicative services are required from the Expert:

- Support and advise the Office of the Prosecutor General (OPG) in implementation of the Strategy on Development of the Public Prosecution Office for 2021-23 and relevant Action Plan, and with regard to selection of external candidates and other career development procedures;
- Support development, itemisation and implementation of the criminal justice policy instruments;
- Support development and introduction of institutional performance management instruments for prosecution and law-enforcement agencies;
- Contribute to capacity building of prosecutors and other public prosecution offices staff.

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Bachelor's degree in law, political science, or a similar field.
- II. Experience: At least 7 years of experience in prosecution, law-enforcement or other justice sector institution(s) reform, relevant academic proficiency or corresponding immediate expertise acquired as a legal professional in this area.
- III. Language: excellent Ukrainian or Russian, combined with at least limited working proficiency in English

Technical Evaluation Criteria (Desk review and/or Interview based)

<p>Education</p> <p>Bachelor's degree in law, political science or a similar field (15 points)</p> <p>Master's degree or PhD in one of the above fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in prosecution, law-enforcement or other justice sector institution(s) reform, relevant academic proficiency or corresponding immediate expertise acquired as a legal professional in this area (25 points)</p>	<p>25 to 50 points</p>

<p>Experience in career development, selection, attestation of prosecutors or judges, and other adjacent areas (5 points)</p> <p>Experience in design or implementation of criminal justice policy instruments and specific methodologies (5 points)</p> <p>Experience in development or implementation of institutional performance management instruments for prosecution and law-enforcement agencies (5 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organizations and/or EU-funded projects (2 points)</p>	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Full professional proficiency in written and spoken English (3 points)</p>	<p>3 to 30 points</p>
<p>Maximum obtainable points</p>	<p>100 points</p>

WORKSTREAM # 4 (NATIONAL EXPERT) ADMINISTRATIVE SUPPORT TO THE JUSTICE SECTOR WORKING GROUP OF THE GOVERNMENT-LED DONOR COORDINATION MECHANISM

Indicative Services. The following indicative services are required from the Expert:

- Provide administrative and secretarial support to the Justice Sector Working Group (JSWG) (and its six thematic sub-groups) of the Government-led Donor Coordination Mechanism, exercise good coordination and oversight in the preparation and holding of JSWG activities, timeliness and quality of follow-up measures,
- Facilitate coordination and communication between JSWG member institutions, CSOs, regional legal communities and other stakeholders;
- Support development and operation of the relevant online coordination tool(s).

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Bachelor's degree in law, political science, or a similar field.
- II. Experience: At least 7 years of experience in the justice sector reform, public administration or institutional capacity building
- III. Language: Fluency in Ukrainian, combined with working proficiency in English

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Bachelor's degree in law, political science or a similar field (15 points)</p> <p>Master's degree or PhD in one of the above fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in the justice sector reform, public administration or institutional capacity building (25 points)</p> <p>At least three years of experience in high level stakeholder coordination (20 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	<p>25 to 50 points</p>



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Technical Knowledge & Skills	
Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points) <ul style="list-style-type: none">- Excellent - 100% of maximum allotted points (27 points)- Good - 90% of maximum allotted points (24 points)- Satisfactory - 70% of maximum allotted points (19 points)- Poor - 40% of maximum allotted points (11 points)- Very poor - 10% of maximum allotted points (3 points)	3 to 30 points
Full professional proficiency in written and spoken English (3 points)	
Maximum obtainable points	100 points

WORKSTREAM # 5 (INTERNATIONAL EXPERT) IMPROVEMENT OF CIVIL AND COMMERCIAL PROCEDURAL LEGISLATION

Indicative Services. The following indicative services are required from the Expert:

- Assess current and draft laws, prepare recommendations on improvement of procedural codes and optimisation of court proceedings;
- Provide support and policy advice to the Parliamentary Committee on Legal Policy, its working groups and to the Ministry of Justice in their work on improvement of procedural codes, in line with the best European standards and practices;
- Support the Ministry of Justice in the conduct of the 4th and 5th annual cycles of the legislative monitoring, assist with the preparation of recommendations based on the monitoring results.

Mission format.

Primarily homebased. Occasional travel to Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law or political science or a similar field.
- II. Experience: At least 7 years of experience in the justice sector with a focus on legislative development, civil and commercial procedures
- III. Language: Fluency in written and spoken English

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law, political science or a similar field (15 points)</p> <p>PhD or additional complementary degree in one of the above-mentioned fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in the justice sector with a focus on legislative development, civil and commercial procedures (25 points)</p> <p>Experience in capacity building of justice sector institutions in legislative drafting, monitoring of implementation of legislative initiatives (10 points)</p> <p>Experience in developing or applying European standards and best comparative practices of legislative drafting and court procedures optimisation (10 points)</p>	<p>25 to 50 points</p>



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<p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organizations and/or EU-funded projects (2 points)</p>	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Proficiency in Ukrainian and/or Russian language (additional 2 points)</p>	<p>3 to 30 points</p>
Maximum obtainable points	100 points

WORKSTREAM # 5 (NATIONAL EXPERTS) IMPROVEMENT OF CIVIL AND COMMERCIAL PROCEDURAL LEGISLATION

Indicative Services. The following indicative services are required from the Expert:

- Assess current and draft laws, prepare recommendations on improvement of procedural codes and optimisation of court proceedings;
- Provide support and policy advice to the Parliamentary Committee on Legal Policy, its working groups and the Ministry of Justice in their work on improvement of procedural codes, in line with the best European standards and practices;
- Support the Ministry of Justice in the conduct of the 4th and 5th annual cycles of legislative monitoring, assist with the preparation of recommendations based on the monitoring results.

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law, political science or a similar field
- II. Experience: At least 7 years of experience (including consultancy) in the justice sector, with a focus on civil and commercial procedures
- III. Language: Fluency in Ukrainian, including excellent drafting skills, combined with at least working proficiency in English

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law, political science or a similar field (10 points)</p> <p>PhD or additional complementary degree in one of the above-mentioned fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in the justice sector, with a focus on civil and commercial procedures (25 points)</p> <p>Experience in legislative development, building capacity of justice sector institutions in legislative drafting (15 points)</p> <p>Experience in monitoring implementation of legislative initiatives (5 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p>	<p>25 to 50 points</p>



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Prior experience in working with international development organisations and/or EU-funded projects (2 points)	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Full professional proficiency in written and spoken English (3 points)</p>	3 to 30 points
Maximum obtainable points	100 points

WORKSTREAM # 6 (INTERNATIONAL EXPERT) DEVELOPMENT OF MEDIATION AND ALTERNATIVE DISPUTE RESOLUTION

Indicative Services. The following indicative services are required from three Experts:

- Assess current and draft laws, prepare recommendations on improvement of the regulatory framework on mediation;
- Provide support and policy advice to the Parliamentary Committee on Legal Policy, its working groups and the Ministry of Justice in the preparation of subsidiary regulations, to follow the adoption of the Draft Law On Mediation;
- Advise Ukrainian stakeholders on best European standards and practices with regard to mediation/ADR.

Mission format.

Primarily homebased. Occasional travel to Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law, political science, or a similar field
- II. Experience: At least 7 years of experience in mediation/ADR and/or other means of promoting amicable solutions, in particular in civil, commercial and administrative jurisdictions
- III. Language: Fluency in written and spoken English

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law, political science or a similar field (15 points)</p> <p>PhD or additional complementary degree in one of the above-mentioned fields (additional 5 points)</p>	15 to 20 points
<p>Experience</p> <p>At least 7 years of experience in mediation/ADR and/or other means of promoting amicable solutions, in particular in civil, commercial and administrative jurisdictions (25 points)</p> <p>Experience in capacity building of justice sector institutions in application of mediation/ADR and/or amicable solutions (10 points)</p> <p>Experience in legislative development in the area of mediation/ADR (10 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p>	25 to 50 points



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PRAVO-JUSTICE

<p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Proficiency in Ukrainian and/or Russian language (3 points)</p>	<p>3 to 30 points</p>
<p>Maximum obtainable points</p>	<p>100 points</p>

WORKSTREAM # 6 (NATIONAL EXPERTS) DEVELOPMENT OF MEDIATION AND ALTERNATIVE DISPUTE RESOLUTION

Indicative Services. The following indicative services are required from the Expert:

- Assess current and draft laws, prepare recommendations on improvement of the regulatory framework on mediation;
- Provide support and policy advice to the Parliamentary Committee on Legal Policy, its working groups and the Ministry of Justice in the preparation of subsidiary regulations, to follow the adoption of the Draft Law On Mediation;
- Support and participate in mediation-related training activities for various legal practitioners.

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law, political science, or a similar field
- II. Experience: At least 7 years of experience in justice sector, including no less than 5 years of experience in mediation/ADR, in particular in civil, commercial and/or administrative jurisdictions
- III. Language: excellent Ukrainian, including good drafting skills, combined with at least limited working proficiency in English

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law, political science or a similar field (15 points)</p> <p>PhD or additional complementary degree in one of the above-mentioned fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in justice sector, including no less than 5 years of experience in mediation/ADR, in particular in civil, commercial and administrative jurisdictions (25 points)</p> <p>Experience in legislative drafting/support towards implementation of mediation (10 points)</p> <p>Experience in capacity building/training of justice sector institutions in application of mediation/ADR (10 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p>	<p>25 to 50 points</p>



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PRAVO-JUSTICE

<p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Full professional proficiency in written and spoken English (3 points)</p>	<p>3 to 30 points</p>
<p>Maximum obtainable points</p>	<p>100 points</p>

WORKSTREAM # 7 (NATIONAL EXPERT) COMMUNICATION SUPPORT TO JUSTICE SECTOR REFORM

Indicative Services. The following indicative services are required from the Expert:

- Create communications content, including social media posts, newsletters, web content, creative briefs, data visualization, on the main areas under the justice sector reform (mediation, procedural codes optimisation, reforms regional outreach and capacity building of the Regional Justice Reform Councils, and others)
- Prepare and conduct training sessions on communication for staff of justice sector institutions or Regional Justice Reform Councils.

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Bachelor's degree in law, political science, journalism, communications
- II. Experience: At least 10 years of experience in public communications and awareness-raising, content development
- III. Language: excellent Ukrainian, including excellent drafting skills, combined with working proficiency in English

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Bachelor's degree in law, political science, journalism, communications (15 points)</p> <p>Master or PhD in one of the above-mentioned fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 10 years of experience in public communications and awareness-raising, content development (25 points)</p> <p>Experience in justice sector communications (10 points)</p> <p>Expedience in training state officials or legal practitioners on communication (10 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p>	<p>25 to 50 points</p>



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Prior experience in working with international development organisations and/or EU-funded projects (2 points)	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Full professional proficiency in written and spoken English (3 points)</p>	3 to 30 points
Maximum obtainable points	100 points

WORKSTREAM # 8: (INTERNATIONAL EXPERT) TRAININGS FOR JUDGES ON ADMINISTRATIVE DISCRETION

Indicative Services. The following indicative services are required from the Expert:

- Conduct trainings for judges on administrative discretion, based on and in view of the training course developed under initial phase of the Project
- Assess further training needs of the judiciary with regard to discretion, support on-line publication and dissemination of the training course and its materials

Mission format.

Primarily homebased. Occasional travel to Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law, political science or a similar field
- II. Experience: At least 10 years of experience in the justice sector with a focus on administrative justice
- III. Language: Fluency in written and spoken English.

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law, political science or a similar field (15 points)</p> <p>PhD in law or specialized degree in administrative justice (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>Minimum of 10 years of experience in the justice sector with a focus on administrative justice (25 points)</p> <p>Proven experience in the field of discretion of administrative authorities and judicial review (15 points)</p> <p>Experience in delivering trainings to legal practitioners (additional 5 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	<p>25 to 50 points</p>



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Technical Knowledge & Skills	
Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points) <ul style="list-style-type: none">- Excellent - 100% of maximum allotted points (27 points)- Good - 90% of maximum allotted points (24 points)- Satisfactory - 70% of maximum allotted points (19 points)- Poor - 40% of maximum allotted points (11 points)- Very poor - 10% of maximum allotted points (3 points)	3 to 30 points
Proficiency in Ukrainian and/or Russian language (3 points)	
Maximum obtainable points	100 points

WORKSTREAM # 8: (NATIONAL EXPERTS) TRAININGS FOR JUDGES ON ADMINISTRATIVE DISCRETION

Indicative Services. The following indicative services are required from the Expert:

- Conduct trainings for judges on administrative discretion, based on and in view of the training course developed under Pravo I
- Assess further training needs of the judiciary with regard to discretion, support on-line publication and dissemination of the training course and its materials

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law, political science
- II. Experience: At least 7 years of experience in the justice sector, including no less than 5 years' of experience in administrative justice, with the focus on discretionary powers of administrative authorities and judicial control
- III. Language: Fluency in written and spoken Ukrainian

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law, political science (15 points)</p> <p>PhD in law or specialized degree in administrative justice (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in the justice sector including no less than 5 years' of experience in administrative justice, with the focus on discretionary powers of administrative authorities and judicial control (25 points)</p> <p>Experience in capacity building of justice sector institutions, including the development and conduct of trainings for legal practitioners (20 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	<p>25 to 50 points</p>



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Technical Knowledge & Skills	
Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points) <ul style="list-style-type: none">- Excellent - 100% of maximum allotted points (27 points)- Good - 90% of maximum allotted points (24 points)- Satisfactory - 70% of maximum allotted points (19 points)- Poor - 40% of maximum allotted points (11 points)- Very poor - 10% of maximum allotted points (3 points)	3 to 30 points
Full professional proficiency in written and spoken English (3 points)	
Maximum obtainable points	100 points

WORKSTREAM # 9: (NATIONAL EXPERTS) IMPROVEMENT OF ADMINISTRATIVE PROCEDURE AND RELEVANT COURT PROCEEDINGS

Indicative Services.

- Support monitoring and implementation of the Law On Administrative Procedure (following its adoption)
- Advise and support the Parliamentary Committee on Legal Policy, the Ministry of Justice and other stakeholders in the preparation of subsidiary legislation for further improvement of procedures of administrative authorities or administrative court proceedings (jointly with EU4PAR Project).

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law, political science, or a similar field
- II. Experience: At least 7 years of experience in the justice sector with a focus on administrative justice
- III. Language: excellent Ukrainian, including excellent drafting skills, combined with working proficiency in English.

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law, political science (15 points)</p> <p>PhD in law or specialized degree in administrative justice (5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in the justice sector with a focus on administrative justice (25 points)</p> <p>Significant experience in policy and legislative development (15 points)</p> <p>Experience in developing or applying European standards and best practices on administrative procedures and administrative justice (5 points)</p> <p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	<p>25 to 50 points</p>



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Technical Knowledge & Skills	
Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points) <ul style="list-style-type: none">- Excellent - 100% of maximum allotted points (27 points)- Good - 90% of maximum allotted points (24 points)- Satisfactory - 70% of maximum allotted points (19 points)- Poor - 40% of maximum allotted points (11 points)- Very poor - 10% of maximum allotted points (3 points)	3 to 30 points
Full professional proficiency in written and spoken English (3 points)	
Maximum obtainable points	100 points

WORKSTREAM # 10: (NATIONAL EXPERTS) COORDINATION OF AND SUPPORT TO REGIONAL JUSTICE REFORM COUNCILS (RJRC)

Indicative Services. The following indicative services are required from 6 national experts currently residing in the 6 regions supported by the project: **Odessa, Lviv, Kharkiv, Dnipro, Donbas and Chernivtsi**

- Support preparation and consolidate RJRCs contributions to policy and legislative proposals developed by central-level authorities;
- Support organisation and holding of RJRCs events, ensure relevant follow-ups;
- Boost, via guidance and support, RJRCs initiatives in various areas of the justice sector reform.

Mission format.

Primarily homebased. Occasional travel within Ukraine may be required (upon official request by Expertise France).

Required profile and selection criteria.

Shortlisting criteria

- I. Academic Degree: Master's degree in law or political science or similar field;
- II. Experience: At least 7 years of experience in the justice sector as part of judiciary or law-enforcement authorities, private legal professions, academia or civil society organisations;
- III. Language: excellent Ukrainian.

Technical Evaluation Criteria (Desk review and Interview based)

<p>Education</p> <p>Master's degree in law or political science or similar field (15 points)</p> <p>Master or PhD in one of the above-mentioned fields (additional 5 points)</p>	<p>15 to 20 points</p>
<p>Experience</p> <p>At least 7 years of experience in the justice sector as part of judiciary or law-enforcement authorities, private legal professions, academia or civil society organisations (25 points)</p> <p>Experience in policy development, legislative drafting or other active participation in the justice sector reform (10 points)</p> <p>Experience in working with regional authorities on issues related to the justice sector or other reforms (10 points)</p>	<p>25 to 50 points</p>



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<p>Additional points for each additional year of relevant experience up to 3 years (1 point for each additional year)</p> <p>Prior experience in working with international development organisations and/or EU-funded projects (2 points)</p>	
<p>Technical Knowledge & Skills</p> <p>Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 27 points)</p> <ul style="list-style-type: none"> - Excellent - 100% of maximum allotted points (27 points) - Good - 90% of maximum allotted points (24 points) - Satisfactory - 70% of maximum allotted points (19 points) - Poor - 40% of maximum allotted points (11 points) - Very poor - 10% of maximum allotted points (3 points) <p>Full professional proficiency in written and spoken English (3 points)</p>	<p>3 to 30 points</p>
<p>Maximum obtainable points</p>	<p>100 points</p>