**CALL FOR CVS FOR FRAMEWORK AGREEMENT**

**International Experts Roster**

**Provision of Short to Medium Term Consultancy Services for the EU- and French MFA- funded Project Pravo-Justice III**

1. **PROJECT**

The Pravo-Justice III project, implemented by Expertise France (EF) with funding from the European Union and French Ministry of Foreign Affairs, accompanies Ukrainian authorities in the process of comprehensive justice sector reform. Since 2017, the Project has supported an ambitious sectoral reform agenda, which includes prosecutorial reform and fight against international crimes (Component 1), judiciary reform (Component 2), property rights protection, private legal professions development and reform of penitentiary and probation systems (Component 3), and EU Integration processes (Component 4). In the context of the Project’s extension (Phase III) through June 2026, Expertise France seeks international and national (Ukrainian) consultants with a particular expertise related to:

**Component 4 – EU Integration**

1. **CONTEXT**

Overall goal(s) of Component 4 and objectives of its expert assignments:

* To support overall monitoring and analysis of the progress of EU accession process, in relation to justice area;
* To assist MoJ and key Justice sector actors with regards to the design and implementation of activities supporting EU-adhesion negotiations on Chapter 23 and Chapter 24, and develop capacities of legal professionals on EU law;
* To support to MoJ and key Justice sector actors on justice related policy intervention within the EU integration process, including adaptation of the national legislation and capacity building;
* To foster and promote Alternative dispute resolution (ADR), including mediation, in line with the best EU practices and in administrative proceedings in particular.
1. **CONTRACTING MODALITIES**

Successful candidates will be engaged under framework contracts for the duration of the Project (September 2024 – June 2026), with a maximum contract value to be determined at the contracting stage following a determination of the candidate’s expertise in relation to the project’s needs and the number of workplan activities he/she may be eligible to provide services under. The overall contract value is a ceiling, and as such payment of the full value of the contract is not binding. Expertise France retains the right not to request expert assistance under the framework contract.

Services are engaged only under specific mission Task Orders, which are approved by Expertise France and countersigned by the Expert. Approved and signed Task Orders are subsequently annexed to the Expert’s framework contract.

Payment for services is based on one or more lump sum posts for specific deliverables and/or inputs, to be specified under mission Task Orders. All deliverables will be thoroughly reviewed by the Team Leader and Component Lead prior to submission to the Expertise France Project Manager for final approval and payment. Payment to the Expert is due only after final completion of the deliverable and full review and approval by Expertise France.

1. **APPLICATION INSTRUCTIONS & SELECTION PROCESS**

Applications must be submitted via Expertise France’s recruitment portal. Applications will not be accepted by any other means.

The application package must contain the following elements:

1. CV (the CV must indicate in its header the position the candidate is applying to)
2. Sample of an analytical written production by the candidate (preferably on the thematic adjacent to the position for which the candidate is applying)

**Eligibility requirements**

In addition to above minimal qualifications required for each of the work streams, the candidates shall:

* Be either a natural person, or a duly registered company under sole proprietorship of a natural person. If an applicant is a company, its staff/experts engaged for the purposes of the present call shall comply with the minimal qualification requirements;
* Be duly registered as a taxpayer in their country of residence and be responsible for their own taxes. For individual national experts, registration as a private entrepreneur or a self-employed person in Ukraine is required.

**Candidate selection**

Evaluation and selection of Experts is carried out in two stages:

*Stage I*: Minimum qualifications screening. Prior to detailed evaluation, all applications will be thoroughly screened against the below shortlisting criteria (minimum qualification requirements) to determine whether they are eligible for further evaluation. Due to the high volume of applications, meeting the minimum qualifications does not automatically mean advancement to Stage II.

*Stage II*: Evaluation of technical proposals. Short-listed candidates will then be invited to an interview and/or invited to submit a technical note based on the specific terms of reference for the work stream. Technical knowledge and skills will be evaluated on the basis of the interview or technical note submitted, in accordance with the scoring scheme under Knowledge and Skills. The candidate achieving the highest cumulative score for the Technical Evaluation will be recommended by the Evaluation Committee for contracting. Other candidates who are highly qualified but not selected for contracting at this stage may be kept on a roster for specific assignments at a later date.

1. **EXPERT VACANCIES**

There are 10roster positions foreseen under this framework call for CVs. More specific mission descriptions can be found in annex.

1. **Workstream #1 (2 Senior Expert positions)**

Capacity-development for legal professional in the field of EU Law

1. **Workstream #2 (3 Senior Expert positions)**

Promotion and support to the implementation of mediation and alternative dispute resolution

1. **Workstream #3 (5 Senior Expert positions)**

Strategic advice, expert support and capacity-building in relation to the EU accession process on Chapter 23 and 24

**WORKSTREAM #1** Capacity-development for legal professional in the field of EU Law

**Indicative services.** The following indicative services are required from the Expert:

* Conduct a comprehensive analysis of existing initial and continuous training curricula related to EU law, identifying gaps, inconsistencies, and areas requiring improvement.
* Develop training curricula, content and scenario for the training course as well as other material, supporting the training process.
* Coordinate with the Project's partners on the aspects of the existing trainings as well as support the permanent Project team in the identification of the suitable platforms and speakers for the courses.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 8 years of experience in either EU or EU Member States national, legal education, and/or continuous qualification development;
3. Experience in developing and implementing training course for legal practitioners;
4. Language: Fluency in both written and spoken English is required.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**Master’s degree in law (15 points) Advanced degree (PhD.) (additional 5 points) | **15 to 20 points** |
| **Experience**Experience in developing and implementing training course for legal practitioners (25 points)At least 8 years of experience in either EU or EU Member States national, legal education, and/or continuous qualification development (20 points) | **25 to 45 points** |
| **Technical Knowledge & Skills**Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points) * Excellent - 100% of maximum allotted points (32 points)
* Good - 90% of maximum allotted points (28 points)
* Satisfactory - 70% of maximum allotted points (22 points)
* Poor - 40% of maximum allotted points (12 points)
* Very poor - 10% of maximum allotted points (3 points)

Full professional proficiency in written and spoken English (3 points) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #2** Promotion and support to the implementation of mediation and alternative dispute resolution

**Indicative services.** The following indicative services are required from the Expert:

* Provide analysis of the ADR/mediation related EU legislation as well as best practices of the EU members with regard to mediation application.
* Support relevant Ukrainian beneficiaries by providing guidance, expert review and comparative analysis of the draft laws related to mediation.
* Provide guidance with regard to awareness raising and advocacy for mediation in Ukraine.
* Participate in thematic events, working groups, other meetings upon the request.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Degree in law, pollical science, sociology or relevant field from an accredited university. Special education/training on mediation is considered as an asset. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 6 years of experience in either EU, EU Member States or EU Eastern Partnership countries with regard to the legislation on ADR/mediation development, strategic planning on mediation implementation and popularisation, awareness raising;
3. Language: Fluency in both written and spoken English is required.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**Master’s degree in law (15 points) Advanced degree (additional 5 points) | **15 to 20 points** |
| **Experience**At least 6 years of mediation-related experience (25 points)Prior experience working with public authorities or international cooperation projects in field adjacent to mediation and ADR (10 points)Prior experience designing and implementing outreach and awareness raising activities (10 points) | **25 to 45 points** |
| **Technical Knowledge & Skills**Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points) * Excellent - 100% of maximum allotted points (32 points)
* Good - 90% of maximum allotted points (28 points)
* Satisfactory - 70% of maximum allotted points (22 points)
* Poor - 40% of maximum allotted points (12 points)
* Very poor - 10% of maximum allotted points (3 points)

Full professional proficiency in written and spoken English (3 points) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #3** Strategic advice, expert support and capacity-building in relation to the EU accession process on Chapter 23 and 24

**Indicative services.** The following indicative services are required from the Expert:

* Provide strategic, analytical expert support to the beneficiaries of the Project that are involved in the negotiation process as well as provide guidance on the bilateral screening meetings;
* Support the trainings simulation, workshops and other activities related to the capacity building of the beneficiaries involved in the negotiations process;
* Develop memos, notes and other materials on the updates, main developments in the accession process as well as major decisions or processes in the EU that might influence the accession process.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 7 years of experience related to the EU accession negotiations and/or EU acquis screening. Experience of work with public authorities is considered as asset. Experience in preparing negotiation positions, tracking candidate country’s progress is considered as asset. Experience of work with civil society in the framework of accession negotiation is considered an asset.
3. Language: Fluency in both written and spoken English.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**Master’s degree in law (15 points) Secondary post-graduate qualification on a field adjacent to the objective of the mission (5 points) | **15 to 20 points** |
| **Experience**Prior experience in the EU acquis screening (15 points)At least 10 years of experience in the public sector (10 points)Prior experience in preparing negotiation positions (10 points) | **15 to 45 points** |
| **Technical Knowledge & Skills**Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points) * Excellent - 100% of maximum allotted points (32 points)
* Good - 90% of maximum allotted points (28 points)
* Satisfactory - 70% of maximum allotted points (22 points)
* Poor - 40% of maximum allotted points (12 points)
* Very poor - 10% of maximum allotted points (3 points)

Full professional proficiency in written and spoken English (3 points) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |