**CALL FOR CVS FOR FRAMEWORK AGREEMENT**

**International Experts Roster**

**Provision of Short to Medium Term Consultancy Services for the EU- and French MFA- funded Project Pravo-Justice III**

1. **PROJECT**

The Pravo-Justice III project, implemented by Expertise France (EF) with funding from the European Union and French Ministry of Foreign Affairs, accompanies Ukrainian authorities in the process of comprehensive justice sector reform. Since 2017, the Project has supported an ambitious sectoral reform agenda, which includes prosecutorial reform and fight against international crimes (Component 1), judiciary reform (Component 2), property rights protection, private legal professions development and reform of penitentiary and probation systems (Component 3), and EU Integration processes (Component 4). In the context of the Project’s extension (Phase III) through June 2026, Expertise France seeks international and national (Ukrainian) consultants with a particular expertise related to:

**Component 3 – Enforcement of court decisions, forensic systems, penitentiary reform**

1. **CONTEXT**

The overall goal(s) of Component 3 and objectives of its expert assignments are concerned the development of the capacities of institutions tasked with enforcing court judgement, insolvency procedures, forensic expertise. The goal includes also the update and improvement of legislative frameworks and related regulations, and finally the support to the furthering of the penitentiary reform through the strengthening of capacities of the Ministry of Justice, Probation Service, Prison Administration. The key activities envisaged by the Project workplan for Component 3 include: the assessment of draft legislative proposals/development of recommendations on improvement of the legislative frameworks on enforcement and development of policy recommendations, the design of an insolvency capacity-building roadmap, the improvement of the system of forensic expertise and the support to the Implementation of the Penitentiary Reform Strategy and execution of criminal sanction.

1. **CONTRACTING MODALITIES**

Successful candidates will be engaged under framework contracts for the duration of the Project (September 2024 – June 2026), with a maximum contract value to be determined at the contracting stage following a determination of the candidate’s expertise in relation to the project’s needs and the number of workplan activities he/she may be eligible to provide services under. The overall contract value is a ceiling, and as such payment of the full value of the contract is not binding. Expertise France retains the right not to request expert assistance under the framework contract.

Services are engaged only under specific mission Task Orders, which are approved by Expertise France and countersigned by the Expert. Approved and signed Task Orders are subsequently annexed to the Expert’s framework contract.

Payment for services is based on one or more lump sum posts for specific deliverables and/or inputs, to be specified under mission Task Orders. All deliverables will be thoroughly reviewed by the Team Leader and Component Lead prior to submission to the Expertise France Project Manager for final approval and payment. Payment to the Expert is due only after final completion of the deliverable and full review and approval by Expertise France.

1. **APPLICATION INSTRUCTIONS & SELECTION PROCESS**

Applications must be submitted via Expertise France’s recruitment portal. Applications will not be accepted by any other means.

The application package must contain the following elements:

1. Candidate Form for Individual Expertise includes:
2. CV (the CV must indicate in its header the position the candidate is applying to)
3. Sample of an analytical written production by the candidate (preferably on the thematic adjacent to the position for which the candidate is applying)

**Eligibility requirements**

In addition to above minimal qualifications required for each of the work streams, the candidates shall:

* Be either a natural person, or a duly registered company under sole proprietorship of a natural person. If an applicant is a company, its staff/experts engaged for the purposes of the present call shall comply with the minimal qualification requirements;
* Be duly registered as a taxpayer in their country of residence and be responsible for their own taxes. For individual national experts, registration as a private entrepreneur or a self-employed person in Ukraine is required.

**Candidate selection**

Evaluation and selection of Experts is carried out in two stages:

*Stage I*: Minimum qualifications screening. Prior to detailed evaluation, all applications will be thoroughly screened against the below shortlisting criteria (minimum qualification requirements) to determine whether they are eligible for further evaluation. Due to the high volume of applications, meeting the minimum qualifications does not automatically mean advancement to Stage II.

*Stage II*: Evaluation of technical proposals. Short-listed candidates will then be invited to an interview and/or invited to submit a technical note based on the specific terms of reference for the work stream. Technical knowledge and skills will be evaluated on the basis of the interview or technical note submitted, in accordance with the scoring scheme under Knowledge and Skills. The candidate achieving the highest cumulative score for the Technical Evaluation will be recommended by the Evaluation Committee for contracting. Other candidates who are highly qualified but not selected for contracting at this stage may be kept on a roster for specific assignments at a later date.

1. **EXPERT VACANCIES**

There are 5 roster positions foreseen under this framework call for CVs. More specific mission descriptions can be found in annex.

1. **Workstream #1 ( 2 Senior experts positions)**

IMPROVEMENT OF ENFORCEMENT OF COURT JUDGEMENTS

1. **Workstream #2 (1 Senior expert position)**

IMPROVEMENT OF INSOLVENCY REGIMES

1. **Workstream #3 (2 Senior experts positions)**

SUPPORT IN THE FIELD OF PENITENTIARY AND PROBATION

**WORKSTREAM #1** Enforcement – Enforcement of Court Judgements **(2 Senior expert positions)**

**Indicative services.** The following indicative services are required from the Expert:

* Assess draft legislative proposals, including laws and sub legislation related to enforcement of court judgements;
* Conduct gap analysis of existing regulatory acts;
* Develop recommendations on improvement of the legislative framework on enforcement

and related fields;

* Provide expert assistance to MOJ and Parliament in terms of development of draft laws, amendments to regulations, in line of EU acquis and best practices in mentioned areas;
* Expert advice on the implementation of Ukraine Facility Plan conditionalities on enforcement;
* Expert advice on the approximation of national legislation to EU acquis;
* Provide expert advice to the Association of enforcement officers

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Master’s degree in law, political science, public policy or a similar field
2. Experience: at least 10 years of experience in the justice sector with a focus on enforcement policy and legislative development and/or legal and regulatory assessment.
3. Language: Fluency in both written and spoken English.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Master’s degree in law, political science, public policy or a similar field (15 points)  PhD in one of the above fields (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 10 years of professional experience in the field of enforcement including as enforcement officer in EU jurisdictions (15 points)  Prior experience in enforcement policy and legislative development (10 points)  Proven analytical skills (10 points)  Participation in European and international professional or academic organisations in the field of enforcement of court judgements (10 points) | **20 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken English (3 points) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #2** IMPROVEMENT OF INSOLVENCY REGIMES IN UKRAINE **(1 Senior expert position)**

**Indicative services.** The following indicative services are required from the Expert:

* Assess draft legislative proposals, including laws and sub legislation related to insolvency, activities of bankruptcy trustees;
* Conduct gap analysis of existing regulatory acts;
* Develop recommendations on improvement of the legislative framework on insolvency

and regulation of bankruptcy trustees;

* Provide expert assistance to the MOJ and Parliament, in terms of development of draft laws, amendments to regulations, best EU practices in mentioned areas;
* Expert advice on the implementation of Ukraine Facility Plan conditionalities on insolvency;
* Expert advice on the approximation of national legislation to EU acquis;
* Provide expert advice to the Association of bankruptcy trustees.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

* Academic Degree: Master’s degree in law, economy & finances, public policy or a similar field required
* Experience: At least 10 years of professional experience in the area of insolvency, corporate management, competition law, policy and legislative development in the area of insolvency
* Professional experience as insolvency practitioner in EU jurisdictions
* Language: Fluency in written and spoken English

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Master’s degree in law, economy&finances, public policy or a similar field required (15 points)  PhD in one of the above fields (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 10 years of experience in the field of insolvency/ restructuring including as insolvency practitioner in EU jurisdictions (15 points)  Prior experience related to policy and legislative development in the field of insolvency at national and international level (10 points)  Proven analytical skills (10 points)  Participation in European and international professional or academic organisations in the field of insolvency (10 points) | **20 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken Ukrainian (2 points)  Full professional proficiency in written and spoken English (1 point) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

WORKSTREAM #3 SUPPORT IN THE FIELD OF PENITENTIARY AND PROBATION **(2 Senior experts positions)**

**Indicative services.** The following indicative services are required from the Expert:

* Assess draft legislative proposals, including laws and sub legislation related to penitentiary;
* Conduct gap analysis of existing regulatory acts;
* Provide expert advice to Prison administration, Probation service;
* Develop recommendations on improvement of the legislative framework;
* Provide expert assistance to the Ministry of Justice and Parliament, in terms of development of draft laws, amendments to regulations, best international practices and European standards.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Master’s degree in law, psychology, criminology, social work or similar field.
2. Experience: at least 10 years of experience in the criminal justice system related to offenders’ supervision and rehabilitation in foreign / EU jurisdictions.
3. Knowledge of international and European Union legislative frameworks on the field above mentioned.
4. Language: Fluency in both written and spoken English.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Master’s degree in law, psychology, criminology, social work or similar field. (15 points)  PhD in one of the above fields (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 10 years of experience in the criminal justice system, including in relation to offenders’ supervision and rehabilitation; prison administration; probation administration (15 points)  Experience of policy and / or regulatory development in relation to prisons, probation, alternative sanctions, criminal justice (10 points);  Proven analytical skills (10 points)  Knowledge of the international and European Union legislative frameworks on the relevant fields (10 points) | **20 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken English (3 points) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |