**CALL FOR CVS FOR FRAMEWORK AGREEMENT**

**International Experts Roster**

**Provision of Short to Medium Term Consultancy Services for the EU- and French MFA- funded Project Pravo-Justice III**

1. **PROJECT**

The Pravo-Justice III project, implemented by Expertise France (EF) with funding from the European Union and French Ministry of Foreign Affairs, accompanies Ukrainian authorities in the process of comprehensive justice sector reform. Since 2017, the Project has supported an ambitious sectoral reform agenda, which includes prosecutorial reform and fight against international crimes (Component 1), judiciary reform (Component 2), property rights protection, private legal professions development and reform of penitentiary and probation systems (Component 3), and EU Integration processes (Component 4). In the context of the Project’s extension (Phase III) through June 2026, Expertise France seeks international and national (Ukrainian) consultants with a particular expertise related to:

**Component 2 – Judiciary Reform**

1. **CONTEXT**

The overall goal(s) of Component 2 and objectives of its expert assignments are concerned with strengthening judiciary governance, supporting dissemination of best practices with regards to the management and operations of courts, updating initial and continuous training of judges, and furthering integrity of the judiciary ensuring. The key activities envisaged by the Project workplan for Component 1 include: development of relevant strategies, other policy and regulatory instruments and support to their implementation; enhancement of judiciary institutions’ operational capabilities; furthering of the judiciary map reform.

1. **CONTRACTING MODALITIES**

Successful candidates will be engaged under framework contracts for the duration of the Project (April 2024 – June 2026), with a maximum contract value to be determined at the contracting stage following a determination of the candidate’s expertise in relation to the project’s needs and the number of workplan activities he/she may be eligible to provide services under. The overall contract value is a ceiling, and as such payment of the full value of the contract is not binding. Expertise France retains the right not to request expert assistance under the framework contract.

Services are engaged only under specific mission Task Orders, which are approved by Expertise France and countersigned by the Expert. Approved and signed Task Orders are subsequently annexed to the Expert’s framework contract.

Payment for services is based on one or more lump sum posts for specific deliverables and/or inputs, to be specified under mission Task Orders. All deliverables will be thoroughly reviewed by the Team Leader and Component Lead prior to submission to the Expertise France Project Manager for final approval and payment. Payment to the Expert is due only after final completion of the deliverable and full review and approval by Expertise France.

1. **APPLICATION INSTRUCTIONS & SELECTION PROCESS**

Applications must be submitted via Expertise France’s recruitment portal. Applications will not be accepted by any other means.

The application package must contain the following elements:

1. CV (the CV must indicate in its header the position the candidate is applying to)
2. Sample of an analytical written production by the candidate (preferably on the thematic adjacent to the position for which the candidate is applying)

**Eligibility requirements**

In addition to above minimal qualifications required for each of the work streams, the candidates shall:

* Be either a natural person, or a duly registered company under sole proprietorship of a natural person. If an applicant is a company, its staff/experts engaged for the purposes of the present call shall comply with the minimal qualification requirements;
* Be duly registered as a taxpayer in their country of residence and be responsible for their own taxes. For individual national experts, registration as a private entrepreneur or a self-employed person in Ukraine is required.

**Candidate selection**

Evaluation and selection of Experts is carried out in two stages:

*Stage I*: Minimum qualifications screening. Prior to detailed evaluation, all applications will be thoroughly screened against the below shortlisting criteria (minimum qualification requirements) to determine whether they are eligible for further evaluation. Due to the high volume of applications, meeting the minimum qualifications does not automatically mean advancement to Stage II.

*Stage II*: Evaluation of technical proposals. Short-listed candidates will then be invited to an interview and/or invited to submit a technical note based on the specific terms of reference for the work stream. Technical knowledge and skills will be evaluated on the basis of the interview or technical note submitted, in accordance with the scoring scheme under Knowledge and Skills. The candidate achieving the highest cumulative score for the Technical Evaluation will be recommended by the Evaluation Committee for contracting. Other candidates who are highly qualified but not selected for contracting at this stage may be kept on a roster for specific assignments at a later date.

1. **EXPERT VACANCIES**

There are 8roster positions foreseen under this framework call for CVs. More specific mission descriptions can be found in annex.

1. **Workstream #2 (4 Senior expert positions)**

SENIOR EXPERT ON JUDICIARY GOVERNANCE AND JUDICIARY REFORM

1. **Workstream #9 (2 Senior expert positions)**

SENIOR EXPERT ON SUPPORT TO STATE JUDICIAL ADMINISTRATION OPERATIONS

1. **Workstream #10 (2 Senior expert positions)**

SENIOR EXPERT ON IMPROVEMENT OF CONTINOUS TRAINING OF JUDGES

**WORKSTREAM #1** Senior Expert on judiciary governance and judiciary reform (4 Senior expert positions)

**Indicative services.** The following indicative services are required from the Expert:

* Assess draft/legislation and subsidiary regulations on the status and functions of judiciary governance bodies, assist with fine-tuning and aligning functions of the High Council of Justice and High Qualification Commission of Judges
* Development of recommendations and other documents (memoranda, notes etc.) with regard to various aspects of operation of the judiciary and judiciary governance bodies;
* Conducting initial assessment of the draft laws and current pieces of legislation and subsidiary regulations on the structure of courts;
* Collaborate with judicial governance bodies to ensure alignment with national and international standards, promoting fairness, transparency, and merit-based selection.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 10 years of experience in law with a strong focus on (1) judiciary, judicial governance, court management and administration; or (2) reform and development of judicial governance institutions, drafting and analysis of respective legislation; other adjacent areas.
3. Language: Fluency in both written and spoken English.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Master’s degree in law (10 points)  Secondary post-graduate qualification on a field adjacent to the objective of the mission (5 points) | **10 to 15 points** |
| **Experience**  At least 10 years of experience as a legal practitioner, including at least 5 in an EU country (20 points)  Prior experience on (1) judiciary, judicial governance, court management and administration; or (2) reform and development of judicial governance institutions, drafting and analysis of respective legislation; other adjacent areas (15 points)  Proven experience in legislative analysis or drafting legislative documents (10 points)  Prior experience of work in judicial governance bodies (5 points) | **20 to 50 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken English (3 points) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #2** Senior expert on continuous training of judges (2 Senior expert positions)

**Indicative services.** The following indicative services are required from the Expert:

* Develop training curricula, guidelines and other supporting documents on continuous training of judges.
* Provide expert advice and guidance to the National School of Judges in developing efficient and modern system of judicial education

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university.
2. Experience: at least 7 years of demonstrated professional experience in development and delivery of educational and training programmes for legal practitioners
3. Language: Fluency in both written and spoken English.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Master’s degree in law (15 points)  Secondary postgraduate studies in a field adjacent to that of the mission (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 7 years in development and delivery of training programmes for legal practitioners, including at least 3 in an EU country (20 points)  Experience in development of educational programmes and training courses for judges and court staff. (10 points) | **20 to 30 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 47 points)   * Excellent - 100% of maximum allotted points (47 points) * Good - 90% of maximum allotted points (43 points) * Satisfactory - 70% of maximum allotted points (32 points) * Poor - 40% of maximum allotted points (18 points) * Very poor - 10% of maximum allotted points (4 points)   Full professional proficiency in written and spoken English (3 points) | **3 to 50 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #3** Senior Experts on continuous training of judges (2 Senior expert positions)

**Indicative services.** The following indicative services are required from the Expert:

* Support preparation of training curriculums and supporting materials for judicial trainings, ensure implementation of modern and inclusive methods and tools.
* Research national legislation or judicial practice, conduct comparative analysis or other assessments necessary for preparation of trainings and other education activities.
* Provide expert advice and guidance to the National School of Judges in developing efficient and modern system of judicial education

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university.
2. Experience: at least 8 years of demonstrated professional experience in development and delivery of educational and training programmes for legal practitioners.
3. Prior experience in developing and delivering training courses for judges and court staff.
4. Language: Fluency in both written and spoken English and Ukrainian.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Degree in law from a recognized university (15 points) | **15 to 20 points** |
| **Experience**  At least 8 years of experience in development and delivery of educational training programs for legal practitioners (20 points)  Experience in development of educational programmes and training courses for judges and court staff. (10 points)  At least 15 years of experience as a legal practitioners (15 points) | **20 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 47 points)   * Excellent - 100% of maximum allotted points (47 points) * Good - 90% of maximum allotted points (43 points) * Satisfactory - 70% of maximum allotted points (32 points) * Poor - 40% of maximum allotted points (18 points) * Very poor - 10% of maximum allotted points (4 points)   Full professional proficiency in written and spoken English (3 points) | **3 to 50 points** |
| **Maximum obtainable points** | **100 points** |