**CALL FOR CVS FOR FRAMEWORK AGREEMENT**

**International Experts Roster**

**Provision of Short to Medium Term Consultancy Services for the EU- and French MFA- funded Project Pravo-Justice III**

1. **PROJECT**

The Pravo-Justice III project, implemented by Expertise France (EF) with funding from the European Union and French Ministry of Foreign Affairs, accompanies Ukrainian authorities in the process of comprehensive justice sector reform. Since 2017, the Project has supported an ambitious sectoral reform agenda, which includes prosecutorial reform and fight against international crimes (Component 1), judiciary reform (Component 2), property rights protection, private legal professions development and reform of penitentiary and probation systems (Component 3), and EU Integration processes (Component 4). In the context of the Project’s extension (Phase III) through June 2026, Expertise France seeks international and national (Ukrainian) consultants with a particular expertise related to:

**Component 1 – Accountability for international crimes and fight against impunity/Public Prosecution Reform**

1. **CONTEXT**

The key activities envisaged by the Project workplan for Component 1 include: the development of the capacities of the institutions tasked with investigating/prosecuting and adjudicating international crimes (including on matter related to institutional communication), facilitation of the cooperation with international partners supporting the documentation and prosecution war crimes and serious human rights violations, the development of the access to justice and other essential services for victims and witnesses of international crimes, and assistance in the state authorities in responding to the legacies of international crimes and serious human rights violations through targeted and bespoke transitional justice actions.

1. **CONTRACTING MODALITIES**

Successful candidates will be engaged under framework contracts for the duration of the Project (September 2024 – June 2026), with a maximum contract value to be determined at the contracting stage following a determination of the candidate’s expertise in relation to the project’s needs and the number of workplan activities he/she may be eligible to provide services under. The overall contract value is a ceiling, and as such payment of the full value of the contract is not binding. Expertise France retains the right not to request expert assistance under the framework contract.

Services are engaged only under specific mission Task Orders, which are approved by Expertise France and countersigned by the Expert. Approved and signed Task Orders are subsequently annexed to the Expert’s framework contract.

Payment for services is based on one or more lump sum posts for specific deliverables and/or inputs, to be specified under mission Task Orders. All deliverables will be thoroughly reviewed by the Team Leader and Component Lead prior to submission to the Expertise France Project Manager for final approval and payment. Payment to the Expert is due only after final completion of the deliverable and full review and approval by Expertise France.

1. **APPLICATION INSTRUCTIONS & SELECTION PROCESS**

Applications must be submitted via Expertise France’s recruitment portal. Applications will not be accepted by any other means.

The application package must contain the following elements:

1. Candidate Form for Individual Expertise duly completed includes:
2. CV (the CV must indicate in its header the position the candidate is applying to)
3. Sample of an analytical written production by the candidate (preferably on the thematic adjacent to the position for which the candidate is applying)

**Eligibility requirements**

In addition to above minimal qualifications required for each of the work streams, the candidates shall:

* Be either a natural person, or a duly registered company under sole proprietorship of a natural person. If an applicant is a company, its staff/experts engaged for the purposes of the present call shall comply with the minimal qualification requirements;
* Be duly registered as a taxpayer in their country of residence and be responsible for their own taxes. For individual national experts, registration as a private entrepreneur or a self-employed person in Ukraine is required.

**Candidate selection**

Evaluation and selection of Experts is carried out in two stages:

*Stage I*: Minimum qualifications screening. Prior to detailed evaluation, all applications will be thoroughly screened against the below shortlisting criteria (minimum qualification requirements) to determine whether they are eligible for further evaluation. Due to the high volume of applications, meeting the minimum qualifications does not automatically mean advancement to Stage II.

*Stage II*: Evaluation of technical proposals. Short-listed candidates will then be invited to an interview or invited to submit a technical note based on the specific terms of reference for the work stream. Technical knowledge and skills will be evaluated on the basis of the interview or technical note submitted, in accordance with the scoring scheme under Knowledge and Skills. The candidate achieving the highest cumulative score for the Technical Evaluation will be recommended by the Evaluation Committee for contracting. Other candidates who are highly qualified but not selected for contracting at this stage may be kept on a roster for specific assignments at a later date.

1. **EXPERT VACANCIES**

There are **10** roster positions foreseen under this framework call for CVs. More specific mission descriptions can be found in annex.

1. **Workstream #1 (4 Senior experts positions)**

OFFICE OF PROSECUTOR GENERAL (OPG) AND REGIONAL PROSECUTORS– LEGAL ANALYST Public Prosecution Office (PPO) REFORM

1. **Workstream #2 (1 Senior expert position)**

OPG AND REGIONAL PROSECUTORS – EXPERT ON IMPLEMENTATION HUMAN-RIGHTS CENTERED APPROACH

1. **Workstream #3 (4 Senior experts positions)**

INVESTIGATION OF INTERNATIONAL CRIMES- EXPERT ON STRENGTHENING THE CAPACITY OF CRIMINAL JUSTICE ACTORS IN HANDLING INTERNATIONAL CRIME CASES, with the particular focus on rules of engagement, targeting, protection of (illegally) detained persons, accountability for the crime of aggression, war crimes and crimes against humanity.

1. **Workstream #4 (1 Senior expert position)**

INVESTIGATION OF INTERNATIONAL CRIMES-EXPERT ON CRIMINAL PROCEDURAL REFORM IN WAR CRIME TRIALS

**WORKSTREAM #1 OFFICE OF PROSECUTOR GENERAL (OPG) AND REGIONAL PROSECUTORS– LEGAL ANALYST PPO REFORM (4 experts)**

**Indicative services.** The following indicative services are required from the Expert:

* Conduct a comprehensive analysis of existing national legislation and legislative proposals related to PPO reform, identifying gaps, inconsistencies, and improvement areas.
* Provide detailed assessments of the legal framework governing the operations of PPO governance bodies, ensuring alignment with international best practices and standards.
* Prepare concise and well-structured analytical notes on key issues affecting the criminal justice, including challenges and opportunities for reform.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 10 years of experience as a legal practitioner, (preferably with a focus on criminal justice related matters); proven experience in legislative analysis or drafting legislative documents (preferably in the context of public prosecutor office (PPO) reform); knowledge of national and international legal frameworks related to public prosecution reform is highly desirable.
3. Language: Fluency in both written and spoken English knowledge of Ukrainian will be considered an asset.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Bachelor’s degree in law, political science or a similar field (15 points)  Master’s degree or PhD in one of the above fields (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 10 years of experience as a legal practitioner (15 points)  Proven experience in legislative analysis or drafting legislative documents (10 points)  At least 7 years of experience relating to public prosecution (15 points)  Command and knowledge of national and international legal frameworks related to public prosecutionreform (5 points) | **20 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken English (2 points)  Full professional proficiency in written and spoken Ukrainian (1 point) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #2 OPG AND REGIONAL PROSECUTORS – EXPERT ON IMPLEMENTATTION OF HUMAN RIGHTS CENTERED APPROACH WITHIN PROSECUTION SERVICES (1 Senior expert position)**

**Indicative services.** The following indicative services are required from the Expert:

* Assess draft/legislation and subsidiary regulations on the status and functions of judiciary governance bodies, assist with fine-tuning and aligning functions of the High Council of judges and High Qualification Commission of Judges
* Development of recommendations and other documents (memoranda, notes etc.) with regard to various aspects of operation of the judiciary and judiciary governance bodies;
* Conducting initial assessment of the draft laws and current pieces of legislation and subsidiary regulations on the structure of courts;
* Collaborate with judicial governance bodies to ensure alignment with national and international standards, promoting fairness, transparency, and merit-based selection.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 10 years of experience as a legal practitioner, (preferably with a focus on criminal justice related matters); proven experience in legislative analysis or drafting legislative documents (preferably in the context of public prosecutor office (PPO) reform and a human rights background); knowledge of national and international legal frameworks related to PPO reform and human rights is highly desirable.
3. Language: Fluency in both written and spoken English knowledge of Ukrainian will be considered an asset.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Bachelor’s degree in law, political science or a similar field (15 points)  Master’s degree or PhD in one of the above fields (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 10 years of experience as a legal practitioner (15 points)  Proven experience in legislative analysis or drafting legislative documents (10 points)  Prior experience in public prosecution reform and human rights (15 points)  Command and knowledge of national and international legal frameworks related to public prosecution reform and human rights (5 points) | **20 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken English (2 points)  Full professional proficiency in written and spoken Ukrainian (1 point) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #3 INVESTIGATION OF INTERNATIONAL CRIMES- EXPERT ON STRENGTHENING THE CAPACITY OF CRIMINAL JUSTICE ACTORS IN HANDLING INTERNATIONAL CRIME CASES (4 Senior expert position)**

**Indicative services.** The following indicative services are required from the Expert:

* Conduct diverse trainings on IHL and ICL-related questions, conduct/participate in round-table discussions, workshops, on-job trainings as requested by the Office of Prosecutor General and other criminal justice actors.
* Provide expert opinions/advise on diverse issues of IHL and ICL related to international crimes committed in Ukraine.
* Undertake review of procedural documents related to the international crimes committed in Ukraine.
* Provide detailed assessments of the legal framework governing war crime trials in Ukraine, ensuring alignment with international best practices and standards.
* Prepare concise and well-structured analytical notes on key issues affecting the criminal justice, including challenges and opportunities for reform.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 10 years of experience as a legal practitioner with the focus on international criminal justice and international humanitarian law.
3. Previous experience in international criminal justice institutions will be considered an asset
4. Knowledge of the context of the armed conflict in Ukraine will be considered an asset
5. Language: Fluency in both written and spoken English is required; knowledge of Ukrainian will be considered an asset.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Master’s degree in law, international law or a similar field (15 points)  PhD in one of the above fields (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 10 years of experience as a legal practitioner in international criminal justice and international humanitarian law (25 points)  Previous experience in international criminal justice institutions (additional 10 points)  Proven experience in legislative analysis or drafting legislative documents (5 points)  Command and knowledge of the context of the armed conflict in Ukraine (5 points) | **25 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken English (2 points)  Full professional proficiency in written and spoken Ukrainian (1 point) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |

**WORKSTREAM #4 INVESTIGATION OF INTERNATIONAL CRIMES-EXPERT ON CRIMINAL PROCEDURAL REFORM IN WAR CRIME TRIALS (1 Senior expert position)**

**Indicative services.** The following indicative services are required from the Expert:

* Conduct a comprehensive analysis of existing national legislation and legislative proposals related to war crime trials with a particular attention at in-absentia proceedings, identifying gaps, inconsistencies, and improvement areas.
* Provide a detailed check of legislation compliance with ECHR article 6 on the right to a fair trial.
* Provide detailed assessments of the legal framework governing war crime trials in Ukraine, ensuring alignment with international best practices and standards.
* Prepare concise and well-structured analytical notes on key issues affecting the criminal justice, including challenges and opportunities for reform.

**Mission format.**

Primarily homebased. Frequent travel to/within Ukraine may be required (upon formal request by Expertise France).

**Required profile and selection criteria**

*Shortlisting criteria*

1. Academic Degree: Law degree from an accredited university. Postgraduate qualification in a relevant field is as an asset.
2. Experience: at least 10 years of experience as a legal practitioner with the focus on criminal justice and legislation drafting.
3. Language: Fluency in both written and spoken English knowledge of Ukrainian will be considered an asset.

Technical Evaluation Criteria (Desk review and/or Interview based)

|  |  |
| --- | --- |
| **Education**  Bachelor’s degree in law, political science or a similar field (15 points)  Master’s and/or PhD in one of the above fields (additional 5 points) | **15 to 20 points** |
| **Experience**  At least 10 years of experience as a legal practitioner in international criminal justice and international humanitarian law (20 points)  Proven experience in legislative analysis or drafting legislative documents (10 points)  Prior experience in PPO reform and human rights (10 points)  Command and knowledge of national and international legal frameworks related war crimes (5 points) | **20 to 45 points** |
| **Technical Knowledge & Skills**  Understanding of the assignment with all specific components proposed within TOR having been identified and addressed (up to 32 points)   * Excellent - 100% of maximum allotted points (32 points) * Good - 90% of maximum allotted points (28 points) * Satisfactory - 70% of maximum allotted points (22 points) * Poor - 40% of maximum allotted points (12 points) * Very poor - 10% of maximum allotted points (3 points)   Full professional proficiency in written and spoken English (2 points)  Full professional proficiency in written and spoken Ukrainian (1 point) | **3 to 35 points** |
| **Maximum obtainable points** | **100 points** |