

JOB DESCRIPTION

Project Manager - Urban Mobility

Project to support the INTRANT in promoting sustainable urban mobility in the Dominican Republic

I. General information

Location	Santo Domingo, Dominican Republic
Start of project	September 2025
Type of contract	Depending on the profile - Full-time
Project reference	24DDU0C193

II. Context and justification

1. Context

Investing in safe and sustainable urban mobility is a strategic priority for the Dominican government, as it entails significant economic, environmental, and social stakes. Traffic congestion in urban centres is estimated to cost the Dominican Republic USD 300 million annually, and the country also suffers from the world's highest rate of road traffic accidents. The transport sector is also the second-largest source of greenhouse gas (GHG) emissions in the country (21% of total emissions) and is highly vulnerable to the impacts of climate change. Private vehicle use is growing exponentially and accounts for 56% of transport-related GHG emissions. In its Nationally Determined Contributions (NDCs), the Dominican Republic has committed to reducing its GHG emissions by 27% by 2030.

Since 2005, the country has made significant investments in a public transport network, starting with the creation of the OPRET (Oficina Para el Reordenamiento del Transporte) and the adoption of the first underground master plan, followed by the construction of underground and cable car lines. Governance of the land transport sector was institutionalised in 2017 through Law 63-17 for the organisation of sector if which organizes around urban mobility, land transport, and road safety. This law established the National Institute of Land Transport (INTRANT: *Instituto Nacional de Tránsito y Transporte Terrestre*) as the national authority responsible for centralizing and streamlining policy and regulatory frameworks for land transport. In 2019, the INTRANT led the development of the Sustainable Urban Mobility Plan (PMUS) for Greater Santo Domingo, with support from the MobiliseYourCity Partnership, and is currently in charge of its implementation.

In addition to large infrastructure projects, improving governance and sector coordination remains a major challenge to support the transition to a more sustainable and inclusive

mobility. Today in the Santo Domingo metropolitan area, 42% of daily trips are still made using private vehicles, versus 36% using public transport (including 9% via metro), 21% on foot, and less than 1% by bicycle. Informal transport (motorcycle taxis and minibuses) also plays a significant and growing role in the transport offer, raising issues related to formalization (e.g., bus corridors) and integration with the public transport system (e.g., motorcycle taxis).

Since 2021, the French Development Agency (AFD) has been implementing a European Union-funded program to support INTRANT in executing the PMUS (the "AIPMUS" program), with completion scheduled for 2026. Technical assistance is provided by EGIS, and the program includes strategic studies for the implementation of the PMUS in Greater Santo Domingo (transport network planning, feasibility of new lines, fare integration, etc.).

A second EU-funded program, "Sustainable Urban Mobility for the Dominican Republic", was launched in 2025. It continues the work of the AIPMUS program by providing ongoing support to INTRANT and preparing major infrastructure investments, while also expanding support to other key transport institutions (EMT and FITRAM).

2. Project Description

As part of this second program, Expertise France is implementing the component dedicated to supporting INTRANT in its mission to foster sustainable and inclusive urban mobility in the Dominican Republic. For this new phase of support to the INTRANT, emphasis is placed upon the continuation and operational implementation of the AIPMUS studies, as well as the technical and institutional capacity building.

The project has three main objectives:

1. To support the INTRANT in its mission of coordination and integration of urban transport systems;
2. To assist INTRANT in supporting municipalities to improve public space management and promote active mobility;
3. To strengthen INTRANT's in its organizational structure, its technical capacities, and its role of overseeing sustainable, inclusive, and gender-sensitive urban mobility.

To carry out this project, Expertise France is mobilising the expertise of Codatu, an international NGO specializing in sustainable urban mobility in the global South.

3. About Expertise France

Expertise France is the French public agency for international technical cooperation, and a subsidiary of the French Development Agency (AFD Group). It designs and implements projects

that sustainably strengthen public policies in developing and emerging countries. The agency operates in key development sectors such as governance, sustainable development, security, health, and education, and works alongside its partners to help achieve the Sustainable Development Goals (SDGs).

III. Job description

Under the responsibility of the Head of the Urban Development and Circular Economy Unit, and in close collaboration with the project officer in Expertise France Headquarters (Paris), the Project Manager serves as the key point of contact for the project with INTRANT and other Dominican partners. They are responsible for the overall coordination, as well as the operational and financial management of the project, in compliance with the rules and regulations of Expertise France, AFD, and the European Union.

They will lead a field team based in the INTRANT offices, composed of a mobility officer (junior profile mobilised by Codatu), and an administrative and financial project officer, and will be supported by short term technical experts (on themes such as institutional strengthening, urban mobility policies, gender integration...).

Main responsibilities include:

1. Strategic and operational management

- Define the strategic and operational orientations of the project;
- Develop the technical and budgetary planning of the project, including schedules, milestones, and task descriptions, in line with project objectives and INTRANT's needs;
- Identify the necessary resources and tools for proper project implementation, and mobilize and coordinate short-term experts and service providers for activity delivery;
- Support technical experts under their supervision, both during the diagnostic phase and implementation of activities, and ensure steady progress and the technical quality of deliverables and outputs;
- Oversee the monitoring, evaluation, and accountability of the project in collaboration with the field team and the M&E officer at headquarters;
- Support the capitalization and dissemination of good practices and project results.

2. Technical and institutional coordination

- Maintain technical and strategic dialogue with INTRANT leadership and support institutional exchanges with other Dominican partners;

- Ensure smooth communication among the project team, INTRANT, and the headquarters teams of Expertise France and Codatu;
- Contribute to the technical implementation of project activities and the production of deliverables;
- Supervise and coordinate the work of the field project team and the mobilized short-term experts;
- Participate in Steering Committees, Technical Monitoring Committees, and any other project follow-up meetings;
- Represent the project and Expertise France to all stakeholders (institutional, technical, and financial partners) and ensure its visibility;
- Ensure strong coordination with other urban mobility programs in the country.

3. Administrative and financial management

- Contribute to the development and update of project management tools and procedures and ensure their proper implementation;
- Ensure the quality of the project's technical and financial interim and final reports for the donor, as well as follow-up on annual financial audits, in coordination with Expertise France headquarters;
- Coordinate the production of all internal reporting documents required by Expertise France: monthly activity forecasts and semi-annual project reviews;
- Oversee contractual and financial aspects of project implementation;
- Ensure compliance with procurement procedures required by Expertise France, in collaboration with headquarters.

4. Management of local team

- Manage and coordinate the project field team: participate in recruitment, define operational objectives for each team member, organize workload and work plans, lead regular team meetings, etc.;
- Oversee logistical and administrative matters related to the team's deployment;
- Ensure compliance with the security policy defined by the Operations Security Department (especially regarding travel and field missions);
- Foster a calm, dynamic, and positive working environment.

IV. Desired profile

1. Qualifications and skills

- Master's degree (or equivalent) in the fields of urban mobility, public transport, or urban planning;
- Solid grasp of project management processes in the context of international development cooperation (including technical coordination, administrative oversight, and financial reporting)

- Excellent understanding of the challenges related to sustainable urban mobility in Latin America; knowledge of the institutional landscape of the sector in the Dominican Republic is an asset;
- Proficient in standard office software;
- Fluency in Spanish (written and spoken) and in either French or English.

2. Work experience

- At least 8 years of professional experience in the implementation of international cooperation projects or programs;
- Field experience in urban transport and sustainable mobility sectors in Latin America;
- Experience in high-level institutional dialogue with public institutions (ministries, local authorities) and international organizations.

3. Skills and know-how

- Diplomacy and communication skills with public and private, local and international partners;
- Excellent analytical, writing and synthesis skills;
- Team spirit and ability to bring stakeholders together around common goals in an intercultural context;
- Strong work ethic, autonomy, flexibility, organizational skills, and responsiveness.

v. Practical information

1. Documents to be provided for the application

- A CV
- A cover letter
- Contact details for 3 relevant professional references

2. Assignment Location:

INTRANT Offices: F3PF+XR6 frente al Estadio Quisqueya, C. Pepillo Salcedo
Santo Domingo, Dominican Republic
With occasional travel to other cities in the country and abroad

3. Projected Timeline

- The project started in September 2025 and will end in August 2029
- Desired start date: As soon as possible

4. Contract type and remuneration: depending on profile

The selection process will be carried out in two phases:

- In the first phase, a shortlist of candidates will be created at the discretion of Expertise France.
- In the second phase, shortlisted candidates may be invited for an interview.

If you do not receive a response within 5 weeks, please consider that your application has not been selected. Interested candidates are encouraged to submit their application as soon as possible, as Expertise France reserves the right to begin the pre-selection process before the indicated deadline