

**IMPROVE THE CAPACITY OF THE INDEPENDENT JUSTICE
INSTITUTIONS
EU4JUSTICE PROJECT**

CALL FOR THE POSITION
Position Code: 4/EU4Justice/2024

**SHORT TERM EXPERT: Support the High Prosecutorial Council with
a New Strategic Plan and Monitoring Mechanism**

Technical assistance requested:	Short Term Expert: Strategic Planning for High Prosecutorial Council (HPC).
Project title:	Improve the capacity of independent justice institutions in Albania (EU4Justice)
Reference:	IPA/2022/436-032
Category:	Short Term Expert (STE)
Assignment:	1. Support HPC drafting the New Strategic Plan 2025-2029. 2. Support HPC establishing a Monitoring Mechanism for the implementation of HPC Strategic Plan.
Duration:	15 man-days
Activity:	2.1.2.1 and 2.1.2.2

1. Project Background

The EU funded “Improve the capacity of independent justice institutions in Albania” project is being implemented in Tirana, Albania by Italian Agency for Development Cooperation (AICS) as led consortium in partnership with International and Ibero-American Foundation for Administration and Public Policies (FIIAPP) and Expertise France (EF). The project’s duration is 24 months: February 2023 – February 2025. The main national counterparts of the project are: High Judicial Council (HJC), High Prosecutorial Council (HPC) and High Justice Inspectorate (HJI).

Italian Agency for Development Cooperation (AICS) is the public agency responsible for promoting international development, public aid and humanitarian emergencies. High Council of the Judiciary (CSM) is the self-governing body of the judiciary and was set up by the Italian Constitution. International and Ibero-American Foundation for Administration and Public Policies (FIIAP) is a public sector foundation under the Spanish state cooperation system. Expertise France is the French public international cooperation agency and is the mandated body of the French Ministry of Justice.

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The overall objective is to support the self-governance institutions (HJC, HPC and HJI) in Albania to implement the justice reform by strengthening their independence (via meritocracy and career), accountability transparency, efficiency in line with the EU acquis and best practices as well as to improve coordination and communication of the self-governance institutions (HJC, HPC and HJI) through the establishment of sustainable mechanism in line with the best European practices.

The Project is designed with the intention of achieving long term and sustainable results that would have a strong impact on the overall judicial reform that will lead Albania further towards EU membership.

2. Description of the assignment

Assisting the High Prosecutorial Council with a New Advanced Strategic Plan will ensure solid development, bringing tangible results in the overall HPC administrative performance. The support of EU4Justice Project for strengthening of the organisational and managerial function of the HPC also include setting up and managing a monitoring mechanism for the implementation of the strategic planning competences. Support to the HPC In the previous reporting period consisted of a revision of the existing Strategic Plan 2021-2024 state of implementation, defining new priorities for the next Strategic Plan, as well as assessment for a monitoring mechanism for the implementation of the Strategic Plan, based on EU standards and best practice. The Expert Reports have been shared with the HPC and are being revised by the institution. The second phase will entail open discussions on the priorities and drafting jointly with the HPC the strategic plan 2025-2029 and the monitoring mechanism for its implementation. An enhanced strategic planning, with new priorities defined, as well as a monitoring mechanism for its implementation, will lead to a strengthened organisational and managerial function of the HPC.

3. Expected outputs and results

- Review of the existing legislation, existing internal rules and procedures, and sublegal acts of HPC.
- Meetings and interviews with key actors in HPC, in particular all HPC Standing Committees, as well as with other international counterparts supporting the beneficiary in this area.
- Revision of the EU4Justice Expert Reports on the level of implementation, problems, gaps, and difficulties identified in the existing Strategic Plan, with recommendations for actions undertaken under the New Strategic Plan, as well as an efficient monitoring mechanism for the progress of implementation.
- Consultation with HPC to jointly decide on the approach for drafting the New Strategic Plan and Monitoring Mechanism.
- Organize and conduct Roundtable on brainstorming the ‘Evolution Plans and Implementation Rate and Objectives of the New Strategic Plan 2025-2029’.
- Drafting jointly with HPC the New Strategic Plan and Monitoring Mechanism.
- Elaborate Mission Report.

In case no other deadline is agreed, all reports and documents will have to be submitted at the latest 10 (ten) working days after the end of the assignment.

4. Expert input/contract modalities

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Total man days:	15
Period of the assignment:	June – August 2024.
Location of the assignment:	Tirana, Albania; home days may be granted but are subject to a specific procedure and individual agreement (if apply)
Working language:	English
Contract:	Service contract
Remuneration:	Fee rate of 450 EUR/day Per diem: 151 € /per night in Tirana. These allowances are expected to cover accommodation, meals, local transport, and miscellaneous expenses. Any other expenses/amounts/items cannot be paid/reimbursed to the Expert.

5. Required profile

General professional experience:

- Not less than 10 years of experience in judiciary or prosecution system.
- Previous experiences with needs assessments, legal analysis, reporting, and legal recommendations.
- Consultancy experience in an EU Member State.
- Experience on international projects and team management.

Specific professional experience:

- Not less than 5 years of experience on Strategic Planning for institutions of the justice system.
- Extensive professional capability in dealing with governance institutions of the justice system.

Qualifications and skills:

- A very good command of oral and written English language (C2)
- Good command of Microsoft Office™ tools.
- Organizational and inter-personal skills.
- Strong problem-solving skills
- Excellent communication and analytical skills
- Technical writing

6. Application and selection procedure

Only shortlisted candidates will be contacted and might be requested to come in for interviews and/or other methods of assessment. The selection will be based on the professional background, relevant work experience, language skills and other criteria according to the requested qualifications. References must be available on request.

Gender and diversity issues will be mainstreamed into the selection of STEs under this Project. All applications will be considered strictly confidential.

7. Eligibility requirements

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In order to participate in the selection procedure, on the date of sending the application, all candidates must have the following eligibility requirements and provide proof upon request.

Sending an application is considered confirmation of fulfilling the following requirements:

- No criminal convictions and no measures concerning the application of preventive measures, civil decisions and administrative measures registered in the criminal record or for any crime preclude working with public administration;
- Not currently subject to criminal proceedings;
- Fulfil the requirement of independence and no condition of incompatibility or conflict of interest (financial, business, work or other relations) with the Project Stakeholders/Albanian Justice Sector institutions;
- Not Albanian civil servants.

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